

**Calgary Duplicate Bridge Society
Board Meeting Minutes
Thursday, Sept. 02, 2010
Location: Bridgejoy/North Haven**

Board Members Present:

Frank Kelton
Don Basarsky
Jan McLeod
Emelie Quennell

Jim Murphy
Nancy Stewart
Brian Willett
Garth Wiggins

Minutes of the Meeting:

1. Approval of the Agenda

Jim Murphy called the meeting to order at 5:50 pm. Jan McLeod motioned to approve the agenda and this was seconded by Brian Willett. Motion carried.

2. Approval of the Minutes

Don Basarsky moved to approve the minutes of the July 13 board meeting and Garth Wiggins seconded the motion. Carried.

3. Director Reports

a. Treasurer – Garth Wiggins reported that we have paid USD\$9100 (nearly CAD10,000) for two orders for BridgeMate servers and terminals. We will regain some of these funds from leasing them to the various bridge clubs. An audit of the 2010 financial results was completed on March 31 by Doris Fishman. We have \$32,000 in term deposits and \$3,000 in bank accounts. Marlborough Community Centre has been paid in advance for the upcoming Sectional tournament. The only activity since March was to pay bills as Garth was waiting for results of the audit. He now will focus on tournaments and regular incomings and expenses. Janice Dunbar and Doris Fishman did the audit for the 2010 financial statement which was included in the submission to the Alberta registries authorities. The South Ladies Club has made a request for 30 BridgeMate units.

b. Tournaments – Nancy Stewart reported that the next Unit 390 Sectional Tournament is September 12 – 13 at the Marlborough Community Centre. Doug Rankin is the director. The BridgeMate system is going to be instituted for the first time at the tournament. Brian and Joy Seville will be helping us set it up as they are very knowledgeable in the system's use. They will also be speaking at the tournament about the BridgeMate system. Murray Haggins is bringing the trailer over with the tables. Set up will begin at 11:00 am.

c) Special Events – Melissa Martin was not present at the meeting but Jim relayed some information from her. The names of several club NAP qualifiers had been forwarded to her and she sent them on to Marie Jolie (District Special Events coordinator). After the district qualifiers, if there are any winners from our Unit there may be something for us to discuss.

d. Future Masters – Jan MacLeod reported that the new plaque is ready to be hung up at the Martinique. The first engraved plate with the names of the winners will be added after this tournament. Trophies will also be ordered after the tournament and subsequently handed out at the club level. She is ready to be added to the Unit's email system. Jan is co-coordinating lessons; perhaps a link will be added to the website.

e. Secretary - The AGM minutes were sent out for additions and corrections. These minutes will not be approved by the membership until the next annual AGM. May 2010 minutes were posted to the website. July minutes will be forwarded to be posted too.

f. Membership – Brian reported that progress is being made on the membership and email lists. Email fan outs are very well organized. When our organizations has its name changed as planned, there will be a proper heading constructed for use on the website and all communications for consistency. Frank asked whether the lists can be used for personal/business use. Again, Brian reiterated that because of privacy of the members, this is NOT allowed, and this is why all content goes through him before being sent out. Frank suggested that a policy be drafted on email communications for the unit and clubs that remains consistent with ACBL policy.

g. Information Officer – Frank investigated insurance liability for members of the board and the unit as a whole. Ken Scott also helped clarify this issue with the ACBL. Board members ARE insured for any liability as individuals. The unit board as a whole is not.

4. Old Business

a. By-Laws – Don reported that our entity has successfully been re-registered with the province. The package with the bylaws has also been submitted. When official recognition and receipt comes back from the registry then we will change the name. Don suggested that the next time an address change is made because of change of officers; we investigate a unit mailbox for consistency.

b. BridgeMate for the Sectional. Plan to go ahead. This will be the first time they will be used at a tournament in Western Canada.

c. Signing Authorities (wording) - There was a wording clarification required in regard to the minutes from the May 27, 2010 board meeting. The wording for the dollar amounts and signatures required have been clarified with the bank. They are: “**Any one to sign up to \$500 and two signatures required above \$500.**” This is any one of the President, Secretary and/or Treasurer.

d. Formula for table rentals – Garth Wiggins is prepared to take on the job of clarifying the policy for table rental charges and reimbursements for the same.

e. Ken Penton letter – Ken Penton sent a letter to Jim Murphy regarding the funds (+/- \$27,000) we have been holding in trust for the Calgary Bridge Players. Jim reported that the group “Calgary Community Bridge League” is now a registered entity and that they have requested the said funds held in trust be returned to them. Frank Kelton moved that we send them the funds as noted as the conditions for their reimbursement have been met. Brian Willet seconded the motion and it was unanimously carried.

5. New Business

a. Email addresses – All board members who are not currently using the Unit390 email addresses should try to get registered.

b) Ken Scott – Ken will speak to the board after adjournment of the board meeting.

6. Next Meeting

The next meeting has been scheduled to be held at the Martinique on Tuesday, October 19th at 6:00 pm.

7. Adjournment

Jan MacLeod moved to adjourn the board meeting at 6:51 pm. Brian Willett seconded the motion. Motion carried.

Addendum:

Ken Scott addressed the board with District 18 information. Ken has been liaising with the presidents of the units before and after his district meetings. District 18 has a new President (Andy Anderson) and Ken was re-elected to his position as secretary. The District tournaments rotate yearly. Next year the tournament will be in Edmonton. In 2012 the tournament will return to Calgary. The venue has been secured and once again will be held at the Radisson. The next meeting of the district will be held at Missoula. Missoula will be hosting the Grand National Teams. Ken may suggest that the event be consistently held in Calgary as a majority of players are from Calgary. Another option is to have it in Alberta next year and online the year after. Jim Murphy asked about aligning education in the district and unit. Ken spoke at length about several education issues. There was a discussion about how to better promote bridge at the high school/university/college level.