

**Calgary Duplicate Bridge Society**  
**Board Meeting Minutes**  
**Tuesday, November 30, 2010**  
**Location: Jim Murphy's Home**

**Board Members Present:**

Frank Kelton  
Don Basarsky  
Marlene Lenstra  
Emelie Quennell  
Melissa Martin

Jim Murphy  
Nancy Stewart  
Brian Willett  
Garth Wiggins  
Jan MacLeod

**Minutes of the Meeting:**

**1. Approval of the Agenda**

The meeting was called to order by Jim Murphy at 7:40 pm. Don Basarsky moved to approve the agenda. This was seconded by Melissa Martin.

**2. Approval of the Minutes**

Marlene made a motion to approve the minutes of the last board meeting of October 19, 2010. This was seconded by Frank Kelton. The motion passed.

**3. Director Reports**

a. Treasurer – Garth Wiggins reported that we have now paid out all monies that were held for the Calgary Community Bridge League. Since our last board meeting, we have spent \$15,000 more than we have taken in. This is due to continued purchases of the Bridge Mate system. Garth explained some of the income and expenses. We should recoup some of our expenses from the lease of the Bridgemates to the various clubs. We did receive some income from the rental of our tables for a tournament. Marlene expounded on the history of the table assets. Balance sheet reported \$39,000 in cash or term deposits. \$25,000 is our own, \$12,000 is tournament money. There was some discrepancy with Bow River and payment of Bridge Mates. Don Basarsky asked why we still owe money to Bow River if we had released funds to them. Garth replied that the final reconciliation had not been done and he knew that it would be balanced with the final invoice for the BridgeMates. Moved by Frank Kelton to accept the treasurer's report and seconded by Jan Macleod.

b. Tournaments – Nancy Stewart sought clarification of exactly how many Bridgemates are held by each club. Nancy Stewart and Garth Wiggins will prepare a list of how many units each club has. Emelie Quennell will prepare the lease documentation for signing by the various clubs. Nancy reported that the tournament was a success; table number was up by three over the last tournament. Ken Scott remarked to Frank Kelton on the success of the tournaments. There have been some suggestions to change the manner in which the games are stratified/scored. The Friday afternoon game may need to be adjusted. Nancy recommended that we make the

stratification the same as in the evening (A = 2000+ X=1000+, B= 500 – 1000, C=0-500) or the same as we are doing but stratify it differently. (C=0-500, B=500-1000, X=0-2000, A=2000+.) After considerable discussion Nancy Stewart moved to keep the sessions the same, Jan McLeod seconded the motion. All were in favour. Don remarked that there seemed to be a shortage of bidding boxes. Marlene stated that some boxes have been lent out to Fish Creek and Elbow as they started clubs recently. The unit purchased 12 tables from the American Women's club that have also been lent out. The consensus is that we need to prepare a document detailing our hard assets and their current location. The board agreed we need to advertise on the website or by fan-out for a "Fixed Asset Manager" to develop and maintain a list of the hard assets of the Unit. Jim spoke about the issue of the BridgeMate not working at the tournament due to the fact that they did not have the flash drive which held the software needed to run the program. Nancy now has the flash drive to hold with the tournament supplies so that this will not happen again. Jim Murphy asked why the concession closing early on Sunday at the tournament. This may have been a one off incident as the usual organizer was out of the country. Jim asked Nancy to submit the January tournament details so he can post to the ACBL website.

c. Special Events - Melissa Martin was asked to clarify the different levels of tournaments (CNTC, GNT, etc) for junior players. There is some information available but not sure how effective it is to continually send out confusing information on the internet when the audience is unclear on what the events are. Marlene suggested that Melissa attend a junior game and explain the process to them. Ken Scott sent Melissa and Jim an email in regard to Clair Jones' note that, at Orlando, the District 18 board decided that the GNT final will be held online. They want to reduce huge travel distance by having smaller games held at several sites (including on the internet) leading up to the online final. The GNT finals will be held May 6-8, 2011 in Calgary. Nothing further to report on the AGM although April or May seems like the best time to hold it.

d. Future Masters – Future Masters – Jan MacLeod reported that she had already handed out some of the trophies for the last sectional. There were 296 Future Masters in attendance. We usually have between 290 and 340 and the last tournament is not typically our biggest gathering of the year. Jim Murphy mentioned that Murray Haggins now has a game sanction. He is thinking of running a sectional only for non-life master's or 0-299'ers. There was a suggestion that there could be some "free lesson" coupons in the newcomer's packages. This could create confusion or loss of player tables for the people giving lessons. Jan suggested perhaps instead giving them a free play at a club. Marlene Lenstra suggested that we advertise to see if others would like to pursue teaching. After some discussion, Jim suggested we get a sub-committee together to examine further education.

e. Secretary – Emelie Quennell reported that the Minutes of Sept 02, 2010 were posted to the internet. Jim discovered a typo, which Emelie will correct. We held an extraordinary meeting on November 25, it went well. Emelie and Don will be sending off the package to the Alberta Societies on December 1. She also contacted ACBL for information pertaining to a possibly holding a Director's course at the Unit level.

f. Membership – Brian reported that the Crossfield club is having a meeting in the hope of getting their game going again. Brian and Jim have been talking with them. Brian has prepared some statistics on players and geographical lists for them. Brian stated that email fan-outs are still an issue as there is a limit of 500 recipients/hour on the server and the system cannot be changed. He recommended that we buy a piece of software to create a spooler to spread out the timing of the disbursement of the messages. Brian will investigate the cost of the spooler and software. Marlene moved that Brian be pre-authorized to purchase up to \$500 of email enhancement and software. Don Basarsky seconded this motion. Carried. Don Basarsky moved that we cancel/remove the unit's website bulletin board as there is never anything posted on it. Jan MacLeod seconded the motion and it carried. Brian brought up the fact that the unit would be issuing an updated telephone directory. He pointed out that in the past it has been produced by a printer who has a relationship with one of our members. He wondered whether we should consider sourcing another printer. The board recommended we continue with our current arrangements.

g. Information Officer – After the last board meeting Frank Kelton circulated a document on Unit 390 privacy for review. Some discussion ensued but the review was tabled until the next meeting. Please read the policy and prepare to discuss at the next meeting.

#### **4. Old Business**

a. By-Laws Submission – Don Basarsky reported that the extraordinary meeting on Nov. 25, 2010 was held in an historic 8 minutes. After reporting the meeting to Alberta Society, this reopens us as a society again. Our bylaws have not been submitted to the ACBL since the 1980's. Don has a copy of what was submitted at that time. A committee has been formed consisting of Martin MacDonald, Margaret Cooke and Don Basarsky to prepare and ensure that we and our bylaws are compliant with our various governing bodies. Then we will circulate the new bylaws to the membership and have a vote at the May AGM. Don will proceed with changing the name right away to Calgary Duplicate Bridge Association ACBL Unit 390. Jim thanked Don for his work on the bylaws.

b. New Boards and Playing Cards – Jim Murphy asked for ratification of the proposal made by Steve Lawrence for purchase of new duplicate board and cards for the Unit. Frank Kelton moved to accept the proposal and Melissa Martin seconded it. The motion was unanimously carried.

#### **5. New Business**

1. Unit Games. There are unit championship games that the unit controls. Each unit gets 24 special unit games per annum. We have approximately 16 clubs. Jean Ward received an email from Patty Taylor (ACBL sanctions). In it she advised that precautions must be taken to ensure that no ONE club is treated more or less favourably than any of its competitors. Jim received a phone call from Brenda Bertrand expressing her displeasure at the manner they have been given out. Each club has been given one this year. Brenda would like the remainder to be given out of the last week of December to her club. It was agreed that this would not be possible in view of

the guidelines for their disbursement. It was recognized that we need to make a committee to form a policy going forward. Garth suggested that Special Events Chair Melissa Martin draft a policy to address this matter. Marlene Lenstra and Nancy Stewart volunteered for the committee. The committee will also welcome Jean Ward's guidance.

## **6. Next Meeting**

The next meeting date will be held on January 20<sup>th</sup>, 2011 at BridgeJoy at 5:45 pm.

## **7. Adjournment**

Melissa Martin motioned that the board meeting be adjourned at 10:05 pm. Marlene Lenstra seconded the motion and it was unanimously carried.