

Calgary Duplicate Bridge Association Unit 390
Board Meeting Minutes
Tuesday, May 31, 2011
Location: 200 Windermere Rd SW, Calgary AB

Board Members Present:

Don Basarsky
Brian Willett
Louis Sandmaier
Melissa Martin

Nancy Stewart
Emelie Quennell
Marilyn Haggins
Jim Murphy

Minutes of the Meeting:

1. Approval of the Agenda

The meeting was called to order by Jim Murphy at 7:50pm. Don Basarsky moved to accept the agenda as presented. Melissa Martin seconded. Motion passed.

2. Approval of the Minutes – Brian Willett motioned to approve the minutes of the April 26 board meeting after one correction. Nancy Stewart seconded. Motion passed.

3. Director Reports

a. Treasurer – Frank Kelton has resigned from his position as Treasurer. He would like to help finish a few tasks with Jim that he had previously committed to. Don Basarsky requested that we ask Garth Wiggins to ensure the completion of the audit in a timely fashion so that we can finalize this audit and send in the re-registration package to the Alberta Societies. Jim will contact Garth Wiggins in this regard. Ongoing, the board would like to recommend that the treasurer have this audit prepared in time for the AGM. Garth has recommended that the new treasurer purchase bookkeeping software to simplify our finances and align with the auditing process. We are actively looking for a member with an accounting background to fill this vacant position. Don will contact Societies to find out what is required to submit for our re-registration.

b. Tournaments – Nancy Stewart reported that she received an email from Byron Lund concerning the possibility of holding a sectional in Banff/ Canmore again. This email recommended that we do not, based on the societies previous experience. Brian will craft a poll to the members to elicit some feedback. Jim suggested to Nancy suggested that we pursue some advertising for our upcoming tournaments, such as advertising on pencils that included the dates for our sectionals. Don Basarsky moved that we look into this and suggested that we ask Byron Lund to look after this as he had expressed interest in doing so. Melissa Martin seconded the motion. Motion passed.

c. Special Events – Melissa had no report. Chris Galbraith sent Jim an invoice for his catering for the AGM. He included a letter and offered to cook for the unit BBQ if one were held in August. This will be addressed in the new business part of our agenda. The feedback on the food service provided at the AGM was overwhelmingly positive.

d. Future Masters – Marilyn was in attendance but had no report as she is just beginning her position. Jim gave her a handbook about her duties.

e. Secretary – Emelie will post the Mar 31 minutes to the website. Some discussion was held in regards to special games and STAC's. Nancy will talk to Jean Ward about optimizing these games and ensuring that the clubs are taking advantages of all opportunities available for holding special games. Jim Murphy has completed the yearly form submitted to the ACBL listing its current sitting officers.

f. Membership – Brian mentioned that new officers assume the email address of their predecessor on the unit website. There was some discussion about what information needs to be kept in an individual's unit mailbox for the next person assuming those duties. Brian asked how we vet our volunteers for board and committee positions, and wanted to clarify how the board's approval is reached in the appointment of these new volunteers. Jim deferred this discussion to the New Business line item in the same regard.

g. Information Officer – Jim Murphy reported back to the board that he spoke to the person who sent the email that was brought up at the last board meeting. The individual felt he had sent the email privately and assured Jim that no emails concerning bridge would include information contrary to our privacy policy. The board welcomed our new Information Officer chair Lou Sandmaier. Lou has offered to build moveable boxes for ease of transport of our tables at tournaments to and from our trailer. Don Basarsky moved that we pre-approve a \$1000 expenditure for these trolleys and general improvements to the trailer. Emelie Quennell seconded and the motion was carried

4. Old Business

a. Bylaws – Don reported that Frank Kelton had recommended that we align the submission of the bylaws before the AGM to ensure compliance with both the ACBL and the Registrar's office. This task was not completed in time for the AGM but Don suggested we get the last year's board to sign off on it so that it is complete and attached with both submissions to replace the current bylaws. Jim thanked Don for his work on the bylaws.

b. AGM May 14, 2011 – The AGM was successful. At the AGM there was a suggestion from a member that the board look into insurance to protect our assets. Lou Sandmaier moved that Nancy Stewart investigate and report back to the board about the options available for such insurance. Don Basarsky seconded the motion and all were in favor. Jim Murphy also brought up the suggestion from the floor concerning investigating a card shuffler and board duplicator. Brian Willet motioned that Emelie and Nancy form a

committee to provide information on the systems and their feasibility to the board. The board asked Jim Murphy to approach Steve Lawrence about accepting the position of the board's "Asset Manager," as previously discussed at board meetings. Heidi Wissener has donated 3 bookcases to the unit for the library.

c. GNT May 6 and 7th – Completed successfully.

d. Okotoks Sanction potential. Tabled until next meeting.

e. New Member Donation on May 28, 2011. Jim Murphy reported to the board that he had donated \$200.00 to the New Member game that was held at on May 28, 2011 at the Martinique on behalf of the board. Don Basarsky moved to officially accept this donation. Melissa Martin questioned what the profit/funds would be used for. Marilyn Haggins responded that it would be used to help promote newcomer's play at bigger games such as paying fees for the people who volunteer to play with them to introduce them to other duplicate games. They may also purchase books to gift to newcomers as well. Brian Willett seconded the motion and all were in favor.

5. New Business

a. Martin McDonald's Youth Bridge – Martin sent an email to Jim which was forwarded to the board questioning whether we might be able to start a bridge club at a local school in keeping with our mission of promoting the game of bridge. Don has received two contacts for the Calgary Separate School board and would like to provide Martin with them for him to pursue this further.

b. Volunteer BBQ in August – Jim gave some background to an event held previously in appreciation of volunteers of the unit. After some discord about the event in the past, the event was discontinued and replaced with the AGM and it's free dinner and play that is open open to all who care to attend. Emelie will look back at the minutes (2008 or 2009) to see what exactly the board decided in the past concerning the cancellation of the BBQ. After some discussion we agreed that there is no need for the BBQ so close after the AGM and that the AGM has proven to be a good replacement for it.

c. Penticton BBQ - Marlene said she would continue to host this event at her hotel so long as people will volunteer to help make the event happen Brian volunteered to send an email out to member's to gauge participation and also to cook at the event.

d. CBF Bridgeweek 2014 – The Calgary Duplicate Bridge Society could pursue throwing our name in the hat to host the CBF Bridgeweek in 2014. Jim has made and received several emails and calls in this regard and would like to form a committee to check into what is involved and estimate cost and feasibility. It was decided that Jim Murphy and Melissa Martin will form a committee and include an experienced bridge person to help. Brian suggested Frank Ayers could be contacted for advice since he is currently organizing a CBF tournament.

e. Don Basarsky moved to approve Martin McDonald as the new editor of the Kibitzer, our bi-annual newsletter. Melissa Martin seconded the motion. The Executive Committee will continue to proofread the Kibitzer before its publication. Motion carried.

6. Next Meeting

The next meeting date will be held on Thursday, August 25, 2011 at Emelie Quennell's home at 58 Patrick View, SW at 5:45 pm.

7. Adjournment

Nancy Stewart motioned that the board meeting be adjourned at 10:04 pm. This was seconded by Melissa Martin and carried.