

Calgary Duplicate Bridge Association ACBL Unit 390  
Board of Directors Meeting  
September 18, 2012  
5:45 pm Martin Residence  
39 Westbluff Ridge SW

Members Present:

|                |                 |
|----------------|-----------------|
| Don Basarky    | Emelie Quennell |
| Jim Murphy     | Marilyn Haggins |
| Brian Willett  | Larry Fenton    |
| Melissa Martin | Lou Sandmaeir   |
| Nancy Stewart  |                 |

1. Call to Order -The meeting was called to order at 7:00 pm by Don Basarsky
2. Approval of Agenda - Brian Willett motioned to approve the agenda, Jim Murphy seconded, and it was carried.
3. Approval of June 26 meeting minutes - Melissa Martin moved to approve the minutes as circulated; Larry Fenton seconded the motion. It was approved.

a) Business Arising:

i) Requesting sanction games – Don Basarsky had a conversation with Jean Ward about the awarding of sanctions for special event and unit bridge games and how they are distributed among the various club owners. Jean Ward has been organizing these sanctions with the ACBL for several years now and is very aware of the rules and regulation of such distribution. Jean asks that any requests come through her and that they are made with plenty of advance notice, as these are time sensitive to arrange with the ACBL.

ii) Brian Willett, Nancy Stewart, Larry Fenton to meet with the Swadrons - Communication issues. This meeting was held and Marilyn Swadron has found a way to advertise the flyer with the ACBL. Marilyn provides the information to the ACBL and they will display our flyer at various tournaments and on their website.

iii) GNT Policy/Guidelines on web page are incorrect - need rewrite.

iv) New Directory – Due to the tremendous amount of flux in clubs and the change of venues of several games, the directory has been delayed. Brian plans to have the directory published by Friday, Sept 21, 2012.

v) Goodwill and Charity Appointments - recommendations were sent to Claire Jones of District 18. Don Basarsky has passed his suggestion (The Savilles and Victoria Haines) for possible candidates on to the district.

vi) Larry Fenton and Lou Sandmaier met in an effort to define Larry's role.

4. Director's Reports

A) Treasurer – Melissa Martin reported that there is \$40,648.73 in the association's account. There are still a few outstanding bills from the Regional to be reconciled. Marilyn Haggins will meet separately with Melissa Martin to settle the outstanding items. There seems to be a lack of information about exactly how the reconciliation between the unit and the district occurs. Don Basarsky will talk to Ken Scott to try to get some information of what we can expect in this process and from whom.

B) Tournaments – Nancy Stewart announced that she and Marilyn Swadron would no longer

be coordinating tournaments from the beginning of 2013. She reported that the attendance was higher at the most recent sectional, partly due to increased numbers of 199'ers and more people attending the Sunday Swiss Team event. Nancy reported that there was a problem with the Bridgemates at the sectional due to software incompatibilities. Further, when the Bridgemates were returned to the clubs, several were no longer functional with their original settings and were unable to be used on the Friday afternoon game. It was suggested that Michael Farebrother be approached to try to figure out how to ensure that this problem does not occur in the future, Marilyn Haggins will call him. Nancy Stewart feels our suggestion to change the start time on Saturdays was perhaps premature. Some discussion ensued and it was decided to try the alternate start times at the January sectional for the Saturday games. The games will be held at 11:00 am and 3:30 pm. Don is very concerned about Nancy and Marilyn leaving their positions and how to go about finding their replacements. Several names of members who might be interested were identified. Jim Murphy will make some calls to see if he can find a suitable replacement. The Swiss team luncheon experienced a few problems.

C) Special Events – Warren was not in attendance so there was no report. It was clarified that Doug Biggs and his team did represent our district in the “B Flight” at the Philadelphia, PA Grand National Team’s event.

D) Future Masters – Marilyn Haggins reported that the Wallace’s won the President’s Trophy at the September sectional. She has prizes that she will distribute for the novices after she receives the ACBL report on the final standings. She reported that attendance is down at the Wednesday “Bid and Play” game. This may be due to the change in venue or the time of year. The Thursday game is going well, it has been changed to invitational game to accommodate mentor’s playing with their mentees. Marilyn asked Don Basarsky if he felt it was a conflict of interest for her to be serving on the board of directors considering she and Murray are running a bridge club. Don Basarsky has contacted the ACBL in this regard, and it is felt that it is not. Jim Murphy moved that if there was an agenda item to be discussed at a board meeting concerning club owners, it be placed last on the agenda and Marilyn could be excused. Lou Sandmaier seconded the motion and it passed.

E) Secretary – Emelie Quennell stated that the board minutes from the April 24<sup>th</sup> meeting have been posted the website. The minute of Jun 26<sup>th</sup> will now be posted. Martin MacDonald’s BridgeMate contract with the Unit has been signed. The final contract with Murray and Marilyn Haggins will be prepared and signed by the next meeting. The yearly re-registration of our Association has been mailed in to Alberta Registries. Emelie reported that she had been notified by the ACBL that Jim Berglund, Carol Lee Bellam and Martinique club games are closed.

F) Membership – Brian Willett is working on the last updates to the Unit directory and intends to publish it and distribute it to the members.

G) Information Officer – Larry Fenton. Don asks all board members to provide Larry with their job descriptions by October 15<sup>th</sup>, 2012. The responsibilities of each position should be clear. Members can find a template to start from at ACBL Unit 174 website. - ACTION REQUIRED

#### 5. New Business:

a) Bridgemate needs - Five (5) Bridgemate units and a server were purchased from the Bow

River Bridge Club. These five units were redistributed to Martin MacDonald. The server will remain in the possession of the Unit so that it can be used at tournaments and special events. Larry will call BridgeMate to find out how any changes made to BridgeMate II will impact our units and if we will still be able to buy old style units. Clubs will be asked if they need more units.

b) Request for donation to Charity Regional in January - Don Basarsky received a request from Delores Hedley on behalf of the CCBF asking for \$400 to provide hospitality for one day of their upcoming tournament. Brian Willett made a motion to provide them with the funds. Lou Sandmaier seconded the motion and it passed.

c) Table Rentals for Jan Regional - There was also a request from Delores to provide tables for the CCBF event at a reduced rate as they are a charitable group. Don Basarsky will send a note back to her offering a quote for \$2.50 per achieved table (including bidding boxes). Larry Fenton moved that this rate should be offered to the CCBF and Brian Willett seconded. Carried

d) Planning Session – A good planning session was held in the summer but little feedback was received back for expansion. Don would like all members of the board to review the document generated from the meeting, make comments or expound on ideas and continue moving the information along.

e) Current Year Objectives - We cannot wait to start working on some objectives. Don would like to identify Budget as an area to look at and accomplish. An organizational chart needs to be developed. Timelines need to be developed. Don Basarsky made a motion to begin work on these three areas, Emelie Quennell seconded. Carried.

f) Frank Ayer – New Ethics recorder. Frank Ayer has agreed to serve as the Unit's Ethics Recorder. Emelie Quennell should update the ACBL Unit Members to reflect this.

g) Updating all Unit Web pages – It was noted that there is some dated information on the Unit 390 Website which should be corrected.

h) Bylaws – It was reported to the board that a special dispensation from the ACBL was passed at the ACBL Board Meeting ratifying our bylaws, as modified, required by Alberta Societies. Don will contact the Registries in Edmonton to make sure that the bylaws are satisfactory. If it is, we will again hold a special meeting to ratify this development with the membership.

6. Next Meeting - Tuesday November 13, 2012 at Lou Sandmaier's home, 9015 BayRidge Drive SW, Calgary AB at 5:45 pm.

7. Adjournment - Nancy Stewart moved to adjourn the meeting at 10:03 pm. Marilyn Haggins seconded the motion.