

Calgary Duplicate Bridge Association
ACBL Unit 390
Board of Directors Meeting
January 15, 2013
Fenton Residence 6906 Lamont Ct. SW, Calgary

Members Present:

Don Basarsky	Melissa Martin
Emelie Quennell	Marilyn Haggins
Nancy Stewart	Larry Fenton
Lou Sandmaeir	Jim Murphy
Warren Richards	Brian Willett

1. Call to Order: The meeting was called to order by Don Basarsky at 7:07 pm.
2. Approval of Agenda: Warren Richards moved to approve the agenda as circulated. Brian Willett seconded and the motion carried.
3. Approval of Nov 15th meeting minutes:
 - a) Business Arising:
 - i) Unit 390 web pages need to be updated. Brian assures us that these updates will be complete by the next meeting.
 - ii) GNT Policy/Guidelines on web page are incorrect. Need District input. Warren reported that District 18 has modified their travel subsidy policy to \$1000-1500 per team. If any of the four team stratifications are not represented or does not attend the GNT event, then that money will be returned to the District.
 - iii) Warren Richards and Emelie Quennell to meet in regard to organizing Mentor/Mentee games in our unit. Nancy Stewart moved that the unit have the Rookie Master game for April 23 and October 24 with unit game sanction if necessary. Emelie Quennell seconded. The motion carried.
 - iv) Email sent to Dist. 18 (re future table rentals): Don reported that an email had been sent to District 18 on November 29th stating that Unit 390 would not be providing its trailer and tables to the two American regionals that had been requested.

Emelie Quennell moved to accept the board meeting minutes of November 15. Marilyn Haggins seconded and the motion carried.

4. Director's Reports

A) Treasurer - Melissa Martin provided all board members with her Treasurer's report stating that the Unit holds assets of \$43,701. She also provided the most recent Profit & Loss Standard. Don Basarsky requested that every board member submit any budgetary line items related to their post to Melissa so that she may continue work with her Unit master budget worksheet. Melissa Martin moved to have her report accepted, Nancy Stewart seconded. The motion carried.

B) Tournaments - Nancy Stewart reported that the New Year's Sectional attendance was up by 10 tables. A/X flight stable, B/C numbers down slightly which may be attributed to a "Snow

Bird” effect. 199er attendance is trending down although it was stable this last period. One reason may be that 199ers are playing up. In the past Jan MacLeod taught beginner lessons and she has indicated that she may be interested in teaching another session. It was suggested that club director’s be reminded to announce the sectionals at all games in the week leading up to the tournaments to encourage more attendance. There was some general discussion concerning table numbers going down. Don Basarsky suggested that all board members take a look at the information given by Marilyn Swadron on table numbers and attendance at our sectionals and talk to members about possible reasons for this. Nancy Stewart will not be in Calgary during the next Sectional tournament. Don Basarsky sent a message to the lady who provided us with lunch at the January sectional to see if she would consider providing food for upcoming sectionals. There was discussion of whether the unit would continue to provide coffee at future sectionals. We will not. It is possible that whoever caters the food will also agree to serve coffee. There was a suggestion to provide garbage bags on all tables at sectionals to keep tables tidier. Marilyn Swadron has arranged for a special game to be held at the March sectional. The Friday night game will be a Grass Roots Fund game with extra points. Nancy Stewart moved that her report be accepted, Lou seconded. The motion carried.

C) Special Events - Warren Richards updated us on the Unit 390 subsidy policy for teams going to GNT’s. He circulated a new draft of the Unit 390 Travel Subsidy Policy. The top team in each category (if travel was required) would receive \$500 in total per team. If no travel was required to qualify at the district level, this money could be added to the District subsidy to a maximum combined total of \$1500 per team. Warren Moved his report be accepted. Marilyn Haggins seconded. The motion did not pass.

D) Future Masters - Marilyn Haggins announced that the president trophy winners at the January Sectional were: in Flight E- Pam and Keith Wallace; in Flight D - Rick and Pauline Boyd; in Flight F - Tom Wilcock and Nazrul Islam. Marilyn is going to the National Tournament in March and will be purchasing more books to give as prizes for the winners of this competition. Bid and Play Wednesday night numbers were down in early January, so an email was sent out to remind players of the game which resulted in a healthy increase of tables. Murray Haggins sends out a lesson by email to the Bid and Play members and it is well received. Marilyn moved to accept her report, Melissa Martin seconded. Carried.

E) Secretary - Emelie Quennell advised the board that the Sept 18 board meeting minutes had been posted to the website. She will arrange to have the accepted Nov. 15 minutes posted now. She advised that we have received Alberta Registries confirmation for the year.

F) Membership - Brian Willett conducted a reconciliation report. We have 15 new Life Masters and we have 78 new members. Brian mentioned a concern about the cost of sending email from remote locations and suggested that there should be some sort of system in place to back his portfolio up as well as other board members for when they are away. Most of the web problems we encounter are because we do not have a dedicated server or a business account. Don would like Brian to report to the board on how best to send out emails. Brian Willett moved to have his report accept. Warren Richards seconded. Carried.

G) Information Officer - Larry Fenton received reports from all board members with their job descriptions and duties. Larry would like each board member to review this document and specifically their sections by the end of the month. This package will undergo a final review by the board before publication. Larry Fenton moved to have his report accepted. Jim Murphy seconded. Carried.

5. New Business:

a) Bridgemate agreements and commitment for Sectional/Regional events. There was some confusion about the proper way to request usage of Bridgemates for special events. Anybody who would like to use them for Special Events should be directing such requests through the Unit board of directors since Unit 390 owns them. There is a difference in wording in some of the BridgeMate leases and the unit would like them all to be exactly the same. Emelie Quennell made a motion that she would make an addendum for the 4 bridge Mate Lease Agreements (Point 5) that do not have point 5 listed. Lou Sandmaeir seconded. The motion carried.

b) Book 2013 AGM – We need to finalize a date for the AGM in May, 2013. Melissa volunteered to help Warren with this event. They will report their plans at the next board meetings.

c) Joy Saville – Lou Sandmaeir reminded us that Joy spends a lot of time helping other clubs keeping their Bridgemate software current and updated. He proposed that there should be some compensation/recognition to thank her for these efforts. The board suggested that we make a presentation of flowers and a gift at the AGM. We will decide on a specific gift at the next meeting.

d) Mentor/Mentee Unit Game – Discussed previously.

e) Current Year Objectives – Budget, Org. Chart and Timelines - Don reiterated that all board members should continue to work on this thread in order to be ready for the AGM, especially the organization reporting charts. Jim Murphy will order Mini-McKenney medallions and Ace of Clubs Certificates to be presented to the members at the AGM.

f) J. Berglund email re: expanding tournament and game classifications. The board received an email from Jim Berglund noting the changing demographics of the membership drawing attention to the many new novice players and whether we should consider changing the stratifications of games at tournaments to accommodate this. There was some discussion on the feasibility of a stand alone 199er tournament. The board will provide Jim with the statistics we have in regard to this and ask him for his suggestions.

6. Next Meeting - will be held on Tuesday, February 26 at 5:45 pm at Emelie Quennell's home at 58 Patrick View SW Calgary, AB. Brian Willett will co-host.

7. Adjournment - Melissa Martin moved to adjourn the meeting at 9:59 pm. Lou Sandmaier seconded. The motion carried.