

Calgary Duplicate Bridge Association
ACBL Unit 390
Board of Directors Meeting, March 26, 2013
5:45 pm at the Basarsky Residence
200 Windermere Road SW

Members in Attendance:

Don Basarsky

Jim Murphy

Melissa Martin

Warren Richards

Larry Fenton

Marilyn Haggins

Emelie Quennell

Nancy Stewart

Lou Sandmaier

1. Call to Order – Don Basarsky called the meeting to order at 7:17pm.
2. Approval of Agenda – Marilyn Haggins moved to accept the agenda as presented and Larry Fenton seconded. The motion carried.
3. Approval of February 26th meeting minutes – There were a few adjustments from Jim Murphy. Jim Murphy then moved to approve the minutes after the corrections. Larry Fenton seconded and the motion carried.
 - i) Unit Web – are they updated? - Emelie Quennell said they are not yet correct.
 - ii) GNT Policy/Guidelines developed – are they posted? They are posted, corrections may be requested.
 - iii) Caterer purchased coffee supplies for \$30. – Don Basarsky sold all the remaining coffee supplies to the new caterer for \$30.

4. Director's Reports

A) Treasurer – Melissa Martin did not have a current bank statement but reported that we lastly had \$45,474.17 in our bank account. There are a few outstanding cheques to be provided to members for expenses from the last sectional. We have had a net income of \$2167 for the current year. The fiscal year will close on March 31, 2013. Melissa moved to have her report accepted. Marilyn Haggins seconded. Carried.

B) Tournaments – Attendance was down at the March sectional. There were several reasons presented why this is so, but it is not possible to ascertain exactly what the reasons are. This tournament did operate at a loss, but the board feels that we should continue to watch this trend. Emelie asked whether there was sufficient reminder and announcements to the members before the tournaments. The board members need to be more proactive in standing up at games they attend to promote the upcoming sectionals in the weeks prior to the event. Upcoming dates are booked through November 2015. All sanctions are applied for except for the last date as we have a scheduling conflict at the Marlborough. Nancy Stewart has

volunteered to act as the Mentorship program chair after she steps down from Tournaments along with Linda Heidemann. Don received feedback from the caterer who seemed pleased with her involvement and member response. Nancy Stewart moved to have her report accepted. Melissa Martin seconded. Carried.

C) Special Events – Warren posted the GNT subsidy guidelines to the website. The AGM has been booked at the Aurora for Saturday, May 4th 2013. A unit game sanction has been applied for. Extra BridgeMates have been organized for the large game and Caroline (sectional caterer) will be providing the lunch. The GNT finals will be held on May 9 and 10th and announcements have been made to make members aware of the GNT final held via computer on Bridge Base Online. Six teams must be signed up in order to book a facility otherwise it will be held in a private home. An announcement by email will be sent out again via Unit email provider and ACBL server. The Helen Shields Rookie-Master game through the CBF has been organized and will be played at the North Calgary Ladies club on April 23rd. An email was sent out on March 22 to all 0-50 rookies advising them of this special game. Warren Richards moved to have his report accepted. Lou Sandmaeir seconded and it carried.

D) Future Masters – Marilyn Haggins reported on the President Cup winners at the last sectional. The Wallaces' won in their division, as well as Andy McKeig and Georgia Black. Books were purchased to be given as gifts to winners of the President's Cup. The cost was \$185.00. The novice game is doing okay, they are hoping for more players as the latest session of beginner's lessons is finished. The game really needs more attendance to be viable. The board brainstormed ideas to entice the novice players to come out. Marilyn moved to have her report accepted. Melissa Martin seconded and the motion carried.

E) Secretary – Emelie Quennell reported that the minutes of Feb 26, 2013 have been posted to the unit website. Three of four BridgeMate lease addendums have been signed. The current Unit bylaws have been sent into Services Alberta. Planning for Rookie-Master April 23 is on track. Emelie Quennell moved to have her report accepted. Larry Fenton seconded and the motion carried.

F) Membership – Brian Willet was not in attendance. His report received via email was reviewed. Don suggested making a new director's page to add into people's telephone directory, which would save money, rather than publishing another directory again so soon. Don Basarsky moved to have Brian's report accepted. Warren Richards seconded. Motion carried.

G) Information Officer – Larry Fenton said that he had received the last clarifications of the master document for job descriptions. Larry Fenton moved to have his report accepted. Emelie Quennell seconded. Motion carried.

5. New Business

a) The new caterer, Caroline, has purchased the board's surplus coffee supplies for \$30.

b) 2013 AGM Notification – May 4, 2013 is the date for the upcoming AGM, which will be held at Northaven Community Centre with Aurora Bridge Club hosting the game. Notification will be sent out one month in advance by email and Canada Post. RSVP's will be required. Brian will prepare the mailing labels for the postal notifications. Members who attend the meeting will be eligible for a luncheon and free game. Members who do not attend the meeting will not. Final deadline will be the April 29th so that a final number can be given to the caterer.

c) Joy Saville – help with BridgeMates – Don will purchase a bouquet and a \$100 gift certificate to be awarded to Joy at the AGM.

d) Mentor/Mentee Unit Game – is email clarification needed? Don felt there was some confusion between Rookie/Master games and Mentor/Mentee games. Emelie reassured that the Rookie Master was a game sanctioned by the ACBL and the CBF. Another game should be organized this year promoting the Unit's own Mentor/Mentee program.

e) Position Timelines – into the future. Don would like all of us to review again and submit to him any tasks that are done (i.e. Monthly).

f) Job descriptions – into the future – Larry did a great job. We will have a living document of every board members job descriptions. Any incoming board member would receive a job description.

g) AGM Elections – Progress in finding replacements to date:

Vice President - Lou Sandmaeir is leaving Calgary and Don reported that Delores Hedley has agreed to be the new VP

Treasurer - Melissa is likely leaving Calgary sometime in 2013, Larry Fenton will become Treasurer

Nancy is leaving the Tournament Chair – Doris Lange and Barb Baer will take on TC1 and TC2.

Brain Willett is leaving as Membership Chair – Don has been in discussions with Dave Swadron. He declined but suggested Michael Farebrother. This would be conflict of interest as he is a director. He also suggested Ken Scott and Jan McLeod.

Warren Richards is leaving the Special Events Chair – Bob McLeod has been spoken to, he is considering.

Don Rae has agreed to bring donuts to Unit Sectionals on Sundays.

Ellen Kiuper is stepping down as Caddy Master and will be replaced by Janice Eliason.

Mary Crooks & Allan Penner have has expressed interest in volunteering with the Unit.

Mentorship – Don has approached Gail Bews about working on the Mentorship program, she said yes but that she would rather work on Future Masters. Don Basarsky asked Marilyn if she would consider giving up Future Masters and stay on the board in the Information or Special Events.

Nancy Stewart may consider Mentorship program.

Melissa Martin may be able to fill in Special Events until her departure.

h) Tournament March attendance – The board reviewed Marilyn Swadron's report on historic sectional attendance. The attendance was down and discussion of why this was so ensued. The date of the tournament was debated. There are many Snowbirds in our Unit and there was an additional tournament (the Jan CBF which was highly attended), which may have caused some saturation. The board will continue to monitor attendance.

i) Newsletter status – Don called Martin about the Kibitzer. He has been working with Monique and getting quotations on the cost. No consensus was reached.

j) Computer program purchase? Quicken software has been purchased for the financial recordings of the unit.

K) Other – Mini-McKinney medallions have been received. Unfortunately, the 5000-7500 medallion is missing, Jim Murphy will re-order one. An email should be sent out to winners to advise them of the presentation of the medallions at the AGM.

6. Next Meeting date/location – To be announced after AGM

7. Adjournment – Marilyn Haggins moved to adjourn the meeting at 10:25 pm and Melissa Martin seconded this. Carried.