

Calgary Duplicate Bridge Association

ACBL Unit 390

Board of Directors Meeting, Aug 28, 2013

545 PM at the Quennell Residence

58 Patrick View S.W.

1. Call to Order – The meeting was called to order at 7:24 pm by Don Basarsky.
2. Approval of Agenda – Delores Hedley approved the agenda as circulated, Larry Fenton seconded and this was carried.
3. Approval of Mar 26, 2013 and June 22, 2013 meeting minutes. – Jim Murphy moved to approve the March 26, 2013 meeting minutes. Doris Lange seconded. Carried. Jim Murphy moved to approve the minutes of the June 22, 2013 meeting minutes. Gail Bews seconded and that motion carried.
  - a) Business Arising:
    - i) Notices – Merle Hickey received the email files from Brian Willett but was unable to use the system. Brian will be meeting with Merle to go over the procedure to send out emails. The files were also sent to Jim Berglund so that they are backed up.
    - ii) Travel Subsidy Policy - Melissa Martin, Jim Murphy, and Delores Hedley are to review the work that their committee has done on the Travel subsidy and report back to the board. Melissa Martin submitted a first draft of a revised Travel Subsidy Policy but the paper still needs to be reviewed and refined. Emelie Quennell moved to table this report for further review of the committee.
    - iii) Objectives – review position description, financial needs of each position and information flow. Please check your own position and update it.
4. Director's Reports –
  - A) Treasurer – Larry Fenton reported that the unit has \$6,315.81 in its current account, with total financial assets of \$41,614.31. The difference is held in several term deposits. We will be issuing a cheque to the Marlborough for hall rental for the sectional. The unit is expecting money from table rentals earned at the Red Deer regional. Delores Hedley moved that the treasurer's report be adopted. Jim Murphy seconded. Carried
  - B) Tournaments – Doris Lange had several questions about sundry items pertaining to operations at and for the sectional. She spoke with Jim Murphy prior to the meeting and had many of these questions answered. Insurance is arranged through the ACBL with a \$25,000 deductible. Doris welcomed ideas

for speakers at this sectional and future ones. She has looked into running “special” games at the November sectional such as: Grass Roots, International Fund Game or a GNT qualifier. She will be talking to Steve Bates for input on the best format. She will be submitting the November sectional flyer to the ACBL. Doris Lange moved to have her report accepted and Delores Hedley seconded. Carried.

- C) Special Events – Melissa Martin was not in attendance but submitted her report via email. She collected input and data from Nick & Judy Gartaganis, Abdul Fakhri, Marilyn Swadron, Delores Hedley, Jim Murphy and Emelie Quennell concerning the Travel Policy. She drafted a document but there were several issues that she felt still needed to be discussed at the board level. One suggestion was setting an annual budget amount available for travel subsidies. She noted that District participation is falling in the GNT and the NAP events. Our policy created before this board was to fund participants at the District level, not at the National level. Marilyn Swadron, as the D18 Special Events Coordinator would like us to consider promoting the District Events. There may be a need for a policy for each scenario. The Awards suggesting under almost all the categories are arbitrary. All committee members felt an actual \$ amount should be posted. The CBF recognizes all members of their team, including coaches so Melissa suggested that not only players should be eligible for the subsidy. However there should be a maximum available to any CBF team. The GNT season is coming up and she stressed that we need to promote as many qualifying opportunities as possible. Hopefully one event will be at the November Sectional as a GNT qualifier on Sunday. The Swiss team event would have to be an open event in this case. This would give ample opportunity for snowbirds to participate. Melissa did circulate the latest Travel Subsidy document to all board members. However, Don Basarsky tabled her report until the next board meeting.
- D) Future Masters – Gail Bews had no report until after the September sectional. She will attend the Monday night Swiss teams the week after the Sectional to award the books to the winners of the President’s Trophy. Gail moved to have her report accepted, Larry Fenton seconded, and it carried.
- E) Secretary – Emelie Quennell advised the board that the Society’s Annual Return had been submitted to Service Alberta in Edmonton in late July. The last Bridge Mate addendum to an existing lease with the South Calgary Ladies Bridge Club was signed, so all leases are uniform. The Bank signatories were changed at the TD Canada Trust bank on May 22, 2013 to remove Melissa Martin and add Larry Fenton as the treasurer. The Board of Director’s listing and photos are now current and correct (except for one) on the unit website. Emelie moved to have her report accepted. Gail Bews seconded. Carried.

- A) Membership – Don updated the board on this portfolio, as there is currently no chair. Merle Hickey will be meeting with Brian to have the notices operational and functional. Paul Scott and Robert McKinven have been organizing making the new telephone directory. Gail suggested that we charge members \$1 per book. It could be offered for sale to club owners and/or at the fall sectional. Don suggested that perhaps we have a Christmas party (no meeting) as a social event including spouses and volunteers of the unit. Don moved to have his report accepted. Larry Fenton seconded and carried.
- B) Information Officer – Marilyn Haggins sent a report by email, as she was unable to attend due to the Bid and Play game being at the same time. She will be running the Erin Barry game (Rookie-Master) on Oct 24 at the Thursday night game. She also asked about the feasibility that liability insurance could be purchased that would cover all clubs and games. Don will call the ACBL to ask about insurance in general. Gail Bews asked that Marilyn Haggins' report be accepted as sent. Larry Fenton seconded. Motion carried.

5. New Business:

- A) Travel Subsidy Policy – letters received from Gartaganis'.
- B) Newsletter status – there is no person that is currently in this position. As soon as the notices are back up Don will send an email-advising members of the “Members Café” and “Members Letter” section.
- C) Objectives for this year to be established – asked that all board members to work on reviewing and establishing objectives.
- D) Bridgemates – Delores relayed that a club owner had asked her if the BridgeMates could be purchased outright. Don replied that this was a possibility after the original leases have expired.
- E) Delores has applied for several grants; the funds, which would go towards the CBF, bridge event to be held in May of 2014. She has already received a grant. Delores made a motion that she may have permission to approach clubs who received Unit sanctioned games to add a \$2 surcharge to admission that would go directly back to the Unit as a means of fund raising for the hospitality required for the May 2014 CBF Calgary tournament. Gail Bews seconded. Carried. Jim Murphy made a motion to charge \$5 for dinner and bridge at the next AGM with the proceeds going to the May 2014 Calgary CBF. Doris Lange seconded. Carried.

6. Other Business

- A) Conduct and Ethics personnel. We need to identify one more person to act in this capacity.
- B) Telephone books- are we going to charge \$1.00 as suggested. Yes.
- C) Catering for future tournaments. We currently do not have a caterer. Doris will be providing SUBway sandwiches at the September sectional according to

advance ticket sales. There is a possibility that the most recent Caterer may return. Emelie suggested that SAIT culinary be called to see if they may be interested in providing food.

- D) Christmas function – Don would like to organize a Christmas function for board members, spouses and unit volunteers.
- 7 Next Meeting date/location – Mon Oct 7, 2013 hosted by Gail Bews & Doris Lange at Melissa Martin’s home at 5:45 pm
- 8 Adjournment – Larry Fenton moved to adjourn the meeting at 10:07pm.