

**ACBL Unit 390
Board Meeting
Monday Jan 20/2014
Fenton's Residence, 6906 Lamont Court SW
5:45 PM**

Member's present:

Jim Murphy	Emelie Quennell
Gail Bews	Delores Hedley
Doris Lange	Crystal Mann
Marilyn Haggins	Larry Fenton

1. Call to order – Jim Murphy called the meeting to order at 6:39 pm.

2. Approval of the Agenda – Delores Hedley moved to approve the agenda as circulated. Gail Bews seconded the motion and it was passed.

3. Approval of Minutes – Emelie Quennell moved to approve the minutes from the board meeting of Nov 26/2013 and the extraordinary board meeting held on January 10, 2014. Larry Fenton seconded the motion and it carried.

4. Director Reports

a) Treasurer - Larry Fenton reported that as of January 14, Unit 390 has **\$11,585.86** in its bank account. This includes some \$3,101 (in donations) belonging to Canadian Bridge Federation being held for them in advance of their event in May, the Canadian National Team Championship

A cheque from ACBL in the amount of \$US 1426.44 is expected this month – this is a bi-annual payment of reimbursement of a percentage of Unit 390 membership fees.

Total financial assets are **\$46,884.36** of which \$35,298.50 is invested in Term Deposits with varying maturity dates.

He provided all board members with a Balance Sheet Summary and a Profit and Loss Statement dated January 14, 2014.

Larry presented a comparison of the unit's **January Sectional Revenue and Expenses** for 2014 vs. 2013. The net profit for the Unit is up some \$925 to \$2341 - up from \$1416 in 2013. An additional ~\$300 from concession profits at January Sectional is not yet reflected in these numbers for 2014.

Some comparisons:	2014	2013
Table Count	285.5	247
Director's Trans + Hotel	\$1016	\$1004
ACBL Invoice	\$5,077	\$4,947
Net Receipts	\$10,293	\$8,747
Hall Rental	\$1,785	\$1,785

Larry has received a cheque for \$500 from Talisman (through the efforts of Linda Wallace) as a donation to the Canadian Bridge Federation.

Janet Galbraith has agreed to conduct the yearly financial audit in time for the AGM. Larry Fenton moved for acceptance of his report and Doris Lange Seconded. The motion carried.

b) Tournaments – Doris Lange presented her expenses from the January 10-12, 2014 Sectional.

Catering Expenses

Coffee	47.61	
Coffee cups	21.00	
Milk & Cream	20.56	
Tea	5.00	
Soda	19.48	
Juice	12.79	
Lunch supplies	11.73	
Oranges	5.99	
Bananas	5.31	
Apples	9.32	
Chips	16.29	
Sandwiches	189.10	
Napkins	10.50	
		374.68

Tournament expenses

Pencils	13.00	
Water cups	23.05	
		36.05

Total Expenses -410.73

Cash Received 706.50

+295.77

Gail Bews moved that Doris Lange and Barb Bayer be given a free play for each shift that they serve at Sectionals going forward from January 2014. Delores Hedley seconded the motion and it carried. Doris thanked everyone for all the help at the recent tournament and moved to have her report accepted. Crystal Mann seconded the motion and it carried.

c) Special Events – Crystal Mann has agreed to act as the Special Events coordinator for the remainder of this board’s term. One of the first events will be organizing the GNT in April if necessary and the Annual General Meeting in May. Crystal will begin investigating the planning of these events.

d) Future Masters – Gail Bews sent a list of the novice category winners to Dave Swadron to post on the website. The Presidents Trophy was awarded to Peter Segers with 4.71 MPs, Peter also won overall D and E categories for the Sectional event. Art LeMaistre won the overall “F” section with 3.99 masterpoints. Each will receive books as prizes as well as a ‘congratulatory certificate’ on behalf of Unit 390. Gail Bews moved to change the name from the President’s Trophy to the President’s Sectional Award since there is no longer a trophy. Jim Murphy seconded the motion and it carried. Gail Bews moved to have her report accepted, Jim Murphy seconded it and the motion carried.

e) Secretary – Emelie Quennell reported that she has posted the minutes from the October 7, 2013 meeting to the unit website after their acceptance at the last board meeting. She has prepared and distributed the minutes from the extraordinary board meeting held on January 10, 2014 at the Marlborough Community Centre to current board members. She will inform the ACBL of the recent changes of our board members and unit officers so that the ACBL website information for Unit 390 is up to date. Emelie talked about some issues she was having with accessing and sending emails via the Horde system. She will try to make a new mailing list to see if the system can be used. Emelie Quennell moved to have her report accepted. Larry Fenton seconded, and all were in favor.

f) Membership – The new telephone directories were picked up and distributed. Martin McDonald has already sold 200 directories and received another 100. Pat Purvis has 25, Marilyn Haggins, 25, Delores Hedley 25, Sectional sale 7, and Chris Murphy, Marjorie and John Grubb sold 28. Proceeds should be remitted to Larry Fenton. Jim Murphy met with Paul Scott and conveyed the board’s satisfaction with the directories and thanked both Paul and Robert MacKinven for updating them. The corrected and updated approximately 90 members telephone numbers. Paul and Robert are happy to handle the directories but are not interested in the board position of Membership. Bob & Shirley McLeod have been getting the new member list from Paul on a monthly basis and providing the new members with welcome kits. Paul Scott is doing the In/Out reports monthly and this is running smoothly. Meryl Hickey has resigned from the position of handling the Unit email. Jim Berglund has been sending out our Unit email, however there have

been some inconsistencies in content and its distribution. Delores and Jim plan on talking to Jim Berglund about this portfolio going forward. If he agrees to handle the position the password built into the system by Brian Willett would be passed on to Jim Berglund. Jim Murphy moved to have the Membership report accepted. Larry Fenton seconded the motion and it carried.

g) Information officer – Marilyn Haggins reported that she has had four new members sign up for the ACBL. Marilyn moved to have her report accepted. Jim Murphy seconded and the motion carried.

5) Old Business

a) Jan 10-12 Sectional – The board discussed the Sectional in the Tournament Chair report. However, it should be noted there was a significant increase in attendance at the January sectional, year over year.

b) Canadian National Team Championships May 2014 – Delores Hedley has a list of all members qualified to play in COP or CNT. She will be contacting all qualified players, as they must pre-register by March 7, 2014 in order to participate. She has received a \$2500 grant from Calgary Tourism and \$2500 from Alberta Sports and Recreation in support of the event. She has also applied for monies from the City of Calgary. A mini-iPad has been donated for a raffle as well some restaurant gift certificates. Delores has written several other companies trying to obtain funds. She talked about pricing of the events; they are comparable to other national events.

c) Director's and Associate page on Unit Website - On our website we have pictures of our Board of Directors and their appointments as well as unit appointments. As noted in Nov Agenda this was to be a report to have completed for this meeting on updating the website.

The following changes were made on the Board of Directors pictures:
Crystal Mann (Special Events) - replacing Melissa Martin
Jim Murphy (President) - replacing Don Basarsky

Adding/changing the Appointments to:
Janet Galbraith (Trophies) replacing Allen Simon
John Hinde (Unit Columnist)
Steve Lawrence (Unit Assets)
Doug Mann (Conduct and Ethics)
Frank Ayer (Recorder)
Barb Bayer (Tournaments Assistant)

6) New Business

a) AGM May 2014 – Crystal Mann will be investigating potential dates and a location to conduct the Annual General Meeting.

b) Mar 14, 15 & 16 2014 Sectional – Planning ongoing as usual. Telephone books will be offered for sale again.

c) Convention cardholders for Newcomers – Jim Murphy suggested that we buy and provide convention cardholders to the newcomer's section at our quarterly sectionals. Gail Bews (Future Masters) will look into ordering these and perhaps be able to provide them as soon as the next sectional.

7) Next Meeting - The next meeting will be held at Jim Murphy's home at 95 Woodbrook Rd SW on Monday, April 14th at 5:45 pm.

8) Adjournment – Emelie Quennell moved to adjourn the meeting at 8:27 pm. Gail Bews seconded. The motion carried.