

# Minutes

## Calgary Duplicate Bridge Association ACBL Unit 390 – Annual General Meeting

May 22, 2014 5:00 p.m. Southwood United Church, Calgary

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### Welcome and Introduction

Jim Murphy, President, called the meeting to order at 5:00. He thanked the Bridge Nutz Bridge Club for hosting the AGM this year.

### Confirmation of Quorum

A quorum of 30 was required and this number was easily exceeded.

### Approval of Agenda

Ian Gibson moved and Grant Wharry seconded that agenda item #9 be amended to include “other Special Presentations”. Carried.

### Approval of Minutes of 2013 AGM

Chris Murphy moved and Susan Julius seconded that the minutes be approved as presented. Carried.

### President’s Report

Elaine Stewart moved and Diane Campbell seconded that the President’s message be included with the minutes of this meeting. Carried. The report is appended.

### Treasurer’s Report

Marlene Lenstra moved and Pauline Boyd seconded that the report be accepted as read by Treasurer, Larry Fenton. Carried. The report is appended to these minutes.

### Appointment of Auditors for 2014 – 2015

Janet Galbraith has indicated that she would be the auditor for Unit 390 this year as well as the upcoming year.

### Presentation of Ace of Clubs, Mini-McKenney Awards, and other Special Presentations

**Ace of Clubs** - A list of winners is included in the President’s Message. The winners were announced and certificates were presented.

**Mini-McKenney** - A list of winners is included in the President’s Message. The winners were announced and pins were presented.

**Special Presentations** - Crystal Mann was presented with a beautiful orchid as a token of the Unit’s appreciation for her internet communication work. Cathy Basarsky accepted the tribute to her late husband Don,

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for his leadership and contributions to the Unit. A painting by a local artist was presented. Cathy thanked the members of the Unit for their support during Don's illness and passing.

## **Election of Directors 2014-2015**

Unit 390 members who have agreed to stand for the following Board Director positions are

- Delores Hedley – President
- Gail Bews – Vice President
- Judy Madge – Secretary
- Larry Fenton – Treasurer
- Doris Lange - Tournaments
- Keith Wallace – Future Masters
- Judy Gartaganis – Membership
- Ken Anderson – Special Events
- Information/Publicity Officer – Rick Boyd

Ian Gibson moved and Steve Lawrence seconded that the slate be accepted as read. Carried.

## **Questions from the Floor**

1. Mary Hudson asked if she could remain on the e-mail list even though she goes South in the winter time. Response: her name will be passed along to Crystal Mann for that purpose.
2. Mary Hudson wonders about having a bridge club centre where all clubs could meet. Could there be an update on this matter? Response: this is a CCBL initiative, not Unit 390's. John Sharpe, a member of the CCBL reported that money continues to be raised to establish this centre. Locations have been examined, but nothing has come to fruition yet. Crystal Mann asked if the CCBL website could list the names of the committee members and their positions. John Hinde asked if there are plans for a casino. John Sharpe reported that one is planned for next year.
3. Grant Wharry asked about the \$5000 planned equipment purchase in the Treasurer's report. On what will it be spent? Delores responded that the funds are set aside to purchase new bridge mates, cards, etc. as they are needed.
4. John Hinde asked about the Unit library. Delores responded that the Unit book shelves were sold and that Martin McDonald purchased them. The books which were on the shelves when they were in The Martinique are boxed and presently in Jim Murphy's garage. Much discussion ensued about what should be done with these items (which do not constitute the Unit library). Janet Galbraith offered to catalogue them. This matter will be addressed by the Board.

## **Adjournment**

Don Rae moved and Ian Gibson seconded that the meeting be adjourned at 6:06 p.m. Carried.

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*Addendum to the Minutes: President's Message*

**Calgary Duplicate Bridge Association  
ACBL (Unit 390)  
Annual General Meeting  
5:00 PM May 22/2014**

**1) Call to Order:** I would like to call this meeting to order

**2) Welcome and introduction:**

I would like to welcome everyone to Unit 390's, 2014 AGM.

A special thanks goes to Bridge Nutz Bridge Club which is operated by Murray and Marilyn Haggins, for being this year's host club. As in the past, we try to rotate this event to all the clubs in Calgary.

At this time I would like to advise you the names of the 2013 Board of Directors  
Don Basarsky –President for 8 months and I took the position over Jan 01/14 when Don Resigned, due to illness.

Delores Hedley – Vice President

Larry Fenton – Treasurer

Emelie Quennell – Secretary

Doris Lange – Tournaments

Gail Bews – Future Masters

Marilyn Haggins – Information Officer

Special Events – Melissa Martin

As happens every year, people step down from the Board, for various reasons and this year is no exception.

Melissa Martin, our Special Events has moved to Montana. Emelie Quinnell our Secretary and Marilyn Haggins are retiring from the Board.

Marilyn, Melissa, and Emelie, we Thank You for your service. Your efforts on behalf of Unit 390 members have been very much appreciated.

**3) Confirmation of Quorum:** We need 30 member attendees for a Quorum. I declare we have a Quorum.

**4) Approval of the Agenda:** Members, on your tables is the Agenda for today. **Re** Item 9 I would like to add “and other presentations”. Can I get a motion from the floor to approve the Agenda? Can some one second the motion. Carried.

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**5) Approval of the minutes from 2013 AGM:** A copy of the 2013 minutes is at each table. Are there any errors or omissions? Can I get a motion from the floor to approve these minutes? Who will second?

All in favour?

Carried

**6) 2014 Presidents Report:**

This past year has been an extremely active year for Unit 390

- 1) Business functions – All Board Members job descriptions are on the Website. These are looked at yearly, as Unit 390 changes with the times.
- 2) The subsidy policy has been changed and updated again. This refers to the Unit subsidy that you may be eligible to receive if you represent Unit 390. Please look on the Website as this was Melissa Martins last accomplishments and she devoted a lot of time toward this policy.
- 3) Board Committee's have improved in the past year in particular Tournaments and Membership. These are big portfolios and we need a team approach to keep these positions functional.
- 4) Tournaments – Revenues are up , as you will see in the Treasurers report.
- 5) Unit Trailer Rental – We have had new help with hauling the trailer. If you have a trailer hitch, we need you in the next year. Please contact anyone on the Board to help us with this matter.
- 6) Bridge Week May 03-10/ 2014. This was a tremendous success and put Calgary on the map for the first time running this event. A very special Thanks to **Delores Hedley and Frank Ayer** for stepping up to the plate and putting Calgary Unit 390 on the National Map.

Finally, I would like to thank member Appointees, who have stepped up to the plate in helping all of us. Barb Bayer Tournaments, Jean Ward Sanctions, John and Marjorie Grubb Partnership Desk, Bob and Shirley Mcleod, New Member Liason. Janice Eliason, Caddy Master. Dave Swadron, our Webmaster, Nancy Stewart ; Janet sharpe and Diane Campbell Mentorship Committee. Frank Ayer our Recorder, and Doug Mann, Conduct and ethics. Photography, JoAnn Horne. Cards and best wishes call Doris Fishman. Janet Galbraith, Awards and Trophies, Our New positions, John Hinde Journalist, Please check the Hinde Quarter on our website, and Unit assets Steve Lawrence and Unit Notices, Crystal Mann. Also, Marilyn Swadron, our special person who ran the GNT's and is our District 18 Calgary Representative. Lets have a round of applause for all of these people.

The Board would like to thank all of you who have contacted us with your comments and suggestions. Member feedback is welcome and helps the Board in their direction. Please keep reading the Board meeting minutes that are posted on the website. The Board is trying to represent you and your interests. This only happens through Communication.

May I have a motion from the floor to include the Presidents message in the minutes of this meeting? Can I get a second? All in favour? Carried.

**7) Treasurers report:** Larry Fenton

Can I get a motion from the floor to accept the Treasurers report? Can I get a second? Carried

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- 8) Appointment of Auditor:** Janet Dunbar has indicated that she would be this year as well as the coming year.

Now let's move on to the Presentations and awards

**9) Presentations: Ace of Clubs:**

0 to 5 Helen Shanbrom Ace of Clubs Masterpoint Race - Margaret Nielson  
 5 to 20 Helen Shanbrom Ace of Clubs Masterpoint Race – Peter Segers  
 20 to 50 Helen Shanbrom Ace of Clubs Masterpoint Race – Donna Badiou  
 50 to 100 Helen Shanbrom Ace of Clubs Masterpoint Race – Lena Desjardins  
 100 to 200 Helen Shanbrom Ace of Clubs Masterpoint Race – Elizabeth Sprague  
 200 to 300 Helen Shanbrom Ace of Clubs Masterpoint Race – Sandy Jean Robinson  
 300 to 500 Helen Shanbrom Ace of Clubs Masterpoint Race – Don Rae  
 500 to 1000 Helen Shanbrom Ace of Clubs Masterpoint Race – Dave adelman  
 1000 to 2500 Helen Shanbrom Ace of Clubs Masterpoint Race - Jean Ward  
 2500 to 5000 Helen Shanbrom Ace of Clubs Masterpoint Race – Abdul Fakir  
 5000 to 7500 Helen Shanbrom Ace of Clubs Masterpoint Race – Donald Gladman  
 7500 to 10,000 Helen Shanbrom Ace of Clubs Masterpoint Race – Steven Lawrence  
 Over 10,000 Helen Shanbrom Ace of Clubs Masterpoint Race – Gerry Marshall

**Presentations Mini- Mckinney Awards:**

0 to 5 Mini-McKenney Masterpoint Race – Margaret Nielson  
 5 to 20 Mini-McKenney Masterpoint Race – Dorothy Mesereau  
 20 to 50 Mini-McKenney Masterpoint Race – John D Aguiar  
 50 to 100 Mini-McKenney Masterpoint Race – Pam Wallace  
 100 to 200 Mini-McKenney Masterpoint Race – Rick Boyd  
 200 to 300 Mini-McKenney Masterpoint Race – Sandy Jean Robinson  
 300 to 500 Mini-McKenney Masterpoint Race – Emelie Quinnell  
 500 to 1000 Mini-McKenney Masterpoint Race – Dave Adelman  
 1000 to 2500 Mini-McKenney Masterpoint Race – Jean Ward  
 2500 to 5000 Mini-McKenney Masterpoint Race – Abdul Fakir  
 5000 to 7500 Mini-McKenney Masterpoint Race – Donald Gladman  
 7500 to 10,000 Mini-McKenney Masterpoint Race – Steven Lawrence  
 Over 10,000 Mini-McKenney Masterpoint Race – Gerry Marshall

Special Presentations

- A) Policy: Unit 390 has appointed Crystal Mann as the controller of the Unit 390 email messaging system. Crystal has spent many hours contacting members and updating email addresses and has created a very comprehensive list of Unit 390 emails. All emails sent by the Unit will be under the heading of "ACBL Unit 390 - "subject". All notices from the various bridge clubs will be under the heading of the name of their Bridge Club. Club Managers have been notified to construct their notices and send it to Crystal for delivery. Crystal's job is not to edit the notices sent by the Club Managers, merely to distribute it. Crystal will not accept non manager notices for distribution. Crystal has also spent endless hours working with "Shaw" to ensure that notices are being sent and received. She has put together the proper headers and footers to represent Unit 390 in the proper emailing format. Communication is important for all of us.**

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Crystal this is a small token of our appreciation.

Presents flowers.

Thank You Crystal.

**B)** As you all know, in April of this year, our President Don Basarsky passed away. He served as President in 2012 and 2013 years. On behalf of all of us I would like to again extend my condolences to Cathy Basarsky who is here today. Don made a huge contribution to our Unit, in particular his work on the bylaws was outstanding as he was able to make our bylaws compliant with the Province of Alberta as well as the ACBL.

Cathy, please accept this gift in recognition of the esteem in which we held Don and our appreciation of his contribution.

**10) Election of Directors:** Our Vice President Delores Hedley, sent out an email in February asking the membership if anyone would like to stand for a position on the Board. Here are the members, which have agreed to stand for the following positions. Please stand as I call your name.

Delores Hedley - President

Gail Bews - Vice President

Judy Madge - Secretary

Larry Fenton -Treasurer

Judy Gartaganis – Membership

Doris Lange - Tournaments

Keith Wallace - Future Masters

Ken Anderson - Special Events

Information/Publicity Officer – Rick Boyd

Are there any volunteers, that would like to serve in any of these positions and be placed on the ballot? Can I get a motion from the floor to elect these members as your 2014-2015 executive? Can I get a second?

Motion carried.

**11) Questions from the floor:**

**12) Adjournment:** I adjourn this meeting.

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*Addendum to the Minutes: Treasurer's Report*

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**Calgary Duplicate Bridge Association  
Treasurer's Report  
March 31, 2014**

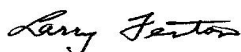
The Unit's financial transactions for Fiscal Year ending March 31, 2014 were tracked against a balanced budget with final numbers reflecting a "budget surplus" of \$929. This positive outcome resulted from a significant boost in revenues from sectional tournaments, up by \$3,100 (+ 75 %) and reduced net expenses for phone directory, Kibitzer and travel subsidies. Major expense offsets included an unbudgeted Travel subsidy (\$2000) for the Worlds and a donation (\$2000) to the recent Canadian Bridge Championships.

Members Equity grew to \$45,553 - increasing by the budget surplus noted above and the transfer of funds previously "held in trust" for Calgary sponsored regional events.

Approximately 80% of our money is held in Term Deposit accounts with varying maturity dates and interest rates. This is essentially unchanged from 2013. Our strategy is to hold approximately \$10,000 in our operating account.

A budget for the current fiscal year has been provided with this financial report. Of note is a \$5000 allowance for equipment – new and replacement. If this expenditure is actually incurred, the budget shortfall will be \$4075 requiring funding from members' equity reserves.

The Association owns a trailer, bidding boxes, tables, boards with cards and Bridgemate units. These items are not capitalized on our Balance sheet.



Larry Fenton  
Treasurer  
Calgary Duplicate Bridge Association  
ACBL Unit 390

**Calgary Duplicate Bridge Association  
ACBL Unit 390  
Balance Sheet  
March 31, 2014**

<b>ASSETS</b>	Mar 31 2014	Mar 31 2013
Bank 1	9,958	9,327
Bank 2 (held for CBF)	5,272	-
Term Deposits	35,595	35,299
Accounts Receivable	-	-
	<u>50,825</u>	<u>44,626</u>
 <b>LIABILITIES &amp; MEMBERS EQUITY</b>		
Accounts Payable	-	-
Funds held in trust	-	14,339
Funds held for CBF	5,272	-
	<u>5,272</u>	<u>14,339</u>
 Members Equity	 45,553	 30,287
	<u>50,825</u>	<u>44,626</u>



**Calgary Duplicate Bridge Association  
ACBL Unit 390  
Statement of Members' Equity  
March 31, 2014**

	Mar 31 2014	Mar 31 2013	Mar 31 2012
Opening Balance	30,287	28,875	27,384
Adjustments*	14,338	92	92
Increase (decrease) for the year	928	1,320	1,399
	<u>45,553</u>	<u>30,287</u>	<u>28,875</u>

2012/13 Adjustments\* reflect JE's to adjust 2011 interest earned (91.99)

2014 Adjustment\* reflects JE to transfer \$ previously shown as "held in Trust" for  
Calgary sponsored regional events - approved by Board Oct. 7, 2013 \*

**Calgary Duplicate Bridge Association  
ACBL Unit 390  
Profit & Loss  
April 2013 - March 2014**

<b>Receipts</b>	Mar 31 2014	Mar 31 2013
Sectionals (Schedule)	7,266	4,222
ACBL Rebate	3,218	2,936
Equipment Rental	1,503	2,438
Other	334	70
	<u>12,321</u>	<u>9,666</u>
 <b>Disbursements</b>		
Trailer & Equipment	821	-
Office & General	1,781	3,231
Travel Subsidies	2,250	1,250
Meetings & Hospitality	2,281	2,369
Trophies	379	569
Special Events	2,000 *	
New Member & Mentorship	1,881	927
	<u>11,393</u>	<u>8,346</u>
 <b>Increase (Decrease) in Members' Equity</b>	 <u>928</u>	 <u>1,320</u>

\* Unit Donation to CBF-CNTC's (partial in March, balance in April)

Schedule of Sectionals - Year Ended March 31, 2014

	Sectional #1 Sept 2013	Sectional #2 Nov 3013	Sectional #3 Jan 2014	Sectional #4 Mar 2014	March-14 TOTAL	March-13 TOTAL
Gross Tournament Fees Collected	8955	8304	10293	8497	36049	34247
Directors Deductions	-5737	-4282	-5708	-4468	-20195	-21078
Deposit to Unit	3218	4022	4585	4029	15854	13169
Coffee Money		72	296	60	428	320
Expenses paid by Unit	-2207	-2367	-2225	-2216	-9015	-9267
Net Sectional Funds to Unit	1011	1727	2656	1873	7267	4222

FREE PLAYS	18	3	2	2	25	171
TABLE COUNT	251	233	285	234	1003	

<u>Calgary Duplicate</u>						
<u>Bridge Association</u>						
<u>Unit 390</u>						
<u>INCOME:</u>	<u>BUDGET for 2013 - 14</u>		<u>ACTUAL</u>		<u>Budget for 2014 -15</u>	
	<i>April 1 - March 31</i>		<i>to March 31</i>		<i>April 1 - March 31</i>	
<b>INTEREST INCOME</b>	350		314		300	
<b>DONATIONS</b>	0		20		0	
<i>Held for Canadian Bridge Federation</i>	0		5272			
<b>MEMBERSHIP REBATES</b>	2935		3218		3300	
<b>SECTIONAL INC/EXP</b>		<u>Net Profit:</u>		<u>Net Profit</u>		<u>Net Profit</u>
September Income	4365		3217		3300	
September Expense	-2220	2145	-2206	1011	-2300	1000
November Income	3240		4093		3800	
November Expense	-2205	1035	-2366	1727	-2300	1500
January Income	3205		4881		4500	
January Expense	-2265	940	-2226	2655	-2300	2200
March Income	2250		4089		3800	
March Expense	-2245	5	-2216	1873	-2300	1500
	<i>Sectional Sub-totals:::</i>	4125		7266		6200
<b>INCOME TOTAL</b>		<u>7410</u>		<u>16,090</u>		<u>9,800</u>
<b>EXPENSES:</b>						
<b>TRAILER RENTAL</b>						
Trailer/Table Rental Income	1400		1503		1500	
Trailer Haulage	-200		-518		-500	
Trailer & Equipment Maintce	-800		-303		-300	
<b>AGM</b>						
Administrative	-210		-261		-275	
Special Events	-1900		-1880		-2000	
<b>NEW MEMBERS/MENTORING</b>	-1800		-1881		-1900	
<b>HOSPITALITY</b>	-100		-140		-150	
<b>OFFICE</b>						
Website	-850		-240		-500	
Administrative	-150		-433		-400	
Phonebook	-1100		-622		-800	
Kibitzer	-350		0		0	
Donations to CBF's CNTC	0		-2000		-1500	
BridgeMate Repairs/Rent Refunds	0		-485		-200	
<b>EQUIPMENT - NEW &amp; REPLACEMENT</b>					-5000	
<b>TRAVEL SUBSIDIES</b>						
GNT	-500		0		-500	
NAOP	-500		-250		-500	
Worlds	0		-2000		-500	
<b>TROPHIES</b>	-350		-379		-350	
<b>EXPENSES TOTAL</b>		<u>-7410</u>		<u>-9,889</u>		<u>-13,875</u>
<b>NET INCOME/LOSS</b>		0		6,201		-4,075
		Subtract CBF Funds		-5272		
		Ahead of Budget		929		

13/05/2014