

Minutes

Calgary Duplicate Bridge Association

ACBL Unit 390 – Board Meeting

January 15, 2015 5:30 p.m. Keith Wallace's Home

The meeting was called to order by President Delores at 6:25 p.m. Board Members present: Delores Hedley, Gail Bews, Jim Murphy, Doris Lange, Ken Anderson, Keith Wallace, Judy Madge, Judy Gartaganis, Larry Fenton, Brian Johns (Acting Director: Information).

Approval of Agenda

Gail moved and Ken seconded that the agenda be approved. Carried. Delores welcomed Brian Johns who has taken on the duties of the Information Office in an Acting capacity.

Approval of Minutes

Larry moved and Judy G. seconded that the minutes of the November 6 board meeting be approved. Carried.

Director Reports:

Treasurer – Report submitted. There is a current balance of \$5,578.63 in the bank account. Financial accounting support for the up-coming regional was discussed. Larry moved and Ken seconded that historical records for financial assets older than 6 years be destroyed. Carried. Non-financial asset records will be passed along to the asset manager, Steve Lawrence, who is an associate member of the Board. Judy G. wonders about keeping back records of Quip Reports. Judy M. wonders about boxes of materials pertaining to the secretary. All motions need to be recorded for posterity. Larry suggests that we create a policy that covers length of storage of records (tabled until next meeting). Larry moved and Keith seconded that the Treasurer's report be accepted. Carried.

Tournaments – Report submitted. Tournament attendance was usual, last year's was unusually high. Water cooler was found and will be returned. Issue with toilets at Marlborough Park has been addressed. At the March tournament the lunch tickets will not be included in the price of the Swiss Teams, but will be sold by Doris's team as was done for the January tournament. The September tournament venue will be Shepard (Stoney Trail and 162 Ave.). It has been ungraded and is an excellent facility for only \$300 more than Marlborough Park. Supply issues – server was returned from Joy and should go to the asset manager. Marlborough Park will charge \$1900 per tournament starting in September 2016. Doris moved and Ken seconded that the Tournaments report be accepted. Carried.

Special Events – Report submitted. A list of suggestions for the 2015 Rookie – Master Swiss Teams event including the date - Friday October 2 or 9th and the venue - the Kerby Centre. Judy G. suggested that a write-up be submitted to the Bridge Bulletin next year about the event. Ken moved and Delores seconded that the Special Events report be accepted. Carried.

Future Masters – Report submitted. Winners of the October and January Sectionals have been posted. The policy covering Free Plays was presented. Delores moved and Larry seconded that we adopt the Free Play Policy as written by Keith. Carried. The newly written job description for Future Masters will be posted. Keith moved and Jim seconded that the Future Masters report be accepted. Carried.

Secretary – Report submitted. A list of correspondence from the ACBL including the new Privacy Policy was included as well as a newly revised lease agreement for the Bridgemates. They will continue to be offered to the clubs at \$7/per unit/per year. Repairs will be done through the Unit Asset Manager. As current lease agreements expire, Judy (in consultation with the Asset Manager) will approach the clubs to sign new lease agreements and collect payment. Judy moved and Doris seconded that the Secretary's report be accepted. Carried.

Membership – Report submitted. 891 members presently: 348 LMs (including 26 unpaid), 533 non-LMs and 10 Snowbirds. Judy moved and Ken seconded that the Membership report be accepted. Carried. Judy asked if the Quip Reports (membership trends) should be posted on the website. Decided that old Quip reports should be removed and new ones not posted. There are over 65 regular members on our Unit roster for whom we have received no dues. Another 26 members are unpaid life members (life masters prior to 1996 retain their active member status without paying their annual life master service fee). Judy will investigate further. Mini-McKenney awards will be ordered by Judy. New Privacy Policy – can have only one designated electronic contact – this will be Judy, as membership director. The policy has implications for publishing future Unit Telephone Directories.

Information Officer – Brian Johns (new acting board member replacing Rick Boyd). Brian will define job descriptions of the associate members (members who do things for the Unit, but are not members of the board). Gail will draft a letter to the membership asking for members to step forward to sit on the board next year.

Old Business

- a) Contract for Barbara Webster for use of duplimate machine – Delores will draw up a contract with Barb and send it out to the Board via e-mail for feed-back.
- b) Jim Murphy report on working with Dave Swadron to update the website – Jim and Dave have removed many unnecessary postings on the website. Jim will continue with this project.
- c) Sectional Survey – seminar suggestions, perhaps a director's course? – tabled
- d) Webpage updates required – on-going

New Business

- a) Partnership desk at Sectionals – new associate members required
- b) Selling of extra sets of boards – Delores asked if we should buy Martin's aluminum boards for Swiss teams at the tournaments and sell the plastic ones that we don't require? Jim moved and Keith seconded that the asset manager purchase whatever boards are appropriate from Martin. Carried.
- c) Update associate members on website (job descriptions) – this will be done by the Information Officer.
- d) Recognition of Dave Swadron – will be done at the A.G.M. Gail moved and Ken seconded that we acknowledge Dave at the AGM with a gift. Carried.
- e) Self-laminating kits (for bidding box pass cards) – For less than \$50, Barb Webster will laminate the pass cards as appropriate.
- f) Alcohol at Sectionals – Doris has investigated - \$12/hr. for bar manager and Marlborough Park charges \$4/drink for liquor, beer and wine. Brian moved and Jim seconded that we do not provide liquor at Sectionals. Carried.

Actions by E-Mail - none

Next meeting – March 25, 2015 at 5:30 at Brian's House.

Judy moved and Gail seconded that the meeting be adjourned at 8:50 p.m.