

# Minutes

## Calgary Duplicate Bridge Association ACBL Unit 390 – Annual General Meeting

May 14, 2016

11:00 a.m.

Kerby Centre, Calgary

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### Welcome and Introduction

Delores Hedley, President, called the meeting to order at 11:35 a.m. She welcomed and thanked Doug Mann for directing the bridge portion of the AGM this year. The Board was introduced and thanked.

### Confirmation of Quorum

A quorum of thirty was required and over sixty members were in attendance.

### Approval of Agenda

Martin McDonald moved and Ken Anderson seconded that the agenda be accepted as presented. Carried

### Approval of Minutes of 2015 AGM

Gail Bews moved and Murray Haggins seconded that the minutes be approved as presented. Carried

### President's Report

Elaine Stewart moved and Caroleigh Houghton seconded that the President's message be included with the minutes of this meeting. Carried. The report is appended.

### Treasurer's Report

Martin McDonald moved and Diane Campbell seconded that the report be accepted as read by the treasurer, Larry Fenton. Carried. The report is appended to these minutes.

### Appointment of Auditors for 2016 – 2017

Doug Mann has indicated that he will continue to be the auditor for Unit 390 for the current year.

### Presentation of Ace of Clubs, Mini McKenney Awards, and other Special Presentations

After briefly reviewing the parameters of the awards, Judy Gartaganis announced the winners' names and Delores Hedley presented the Certificates and the Medals to those attending.

**Ace of Clubs** - A list of winners is included in the President's Message.

**Mini McKenney** - A list of winners is included in the President's Message.

**Special Presentations** – Dave Swadron was recognized and thanked for his webmaster work on the Unit 390 website. He will be presented with an appreciation gift at the Penticton Tournament this month.

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## **Election of Directors 2016-2017**

Unit 390 members who have agreed to stand for the following Board Director positions are

- Delores Hedley – Past President
- John Sharpe – President
- Brian Johns – Vice President
- Judy Madge – Secretary
- Ed Lamb – Treasurer
- Dorothy Mersereau - Tournaments
- Marcel Claeys – Future Masters
- Judy Gartaganis – Membership
- Tracy Horan – Special Events
- Devra Drysdale – Information/Publicity Officer

Lucy Miller moved and Diane Campbell seconded that the slate be accepted as read. Carried.

## **Suggestions from the Floor**

Susan Julius suggested that the Unit continue to advocate for the inclusion of bridge education in the schools.

## **Request from the President**

Delores asked if anyone qualified would like to take on the Web Master duties for the Unit as Dave Swadron will be stepping down. It is a volunteer position.

## **Questions from the Floor**

Susan Julius asked for notification prior to the new phonebook being published. Judy Gartaganis clarified that the information that is printed comes from the ACBL web site.

## **Adjournment**

Pauline Huculak moved and Murray Haggins seconded that the meeting be adjourned at 12:00 p.m. Carried.

*Addendum to the Minutes: President's Message*

**Calgary Duplicate Bridge Association  
ACBL (Unit 390)  
Annual General Meeting  
May 14, 2016**

1. Call to Order: Hello Everybody. My name is Delores Hedley, I am President of Unit 390, and behalf of the Unit Board, I hereby call the ACBL Unit 390 2016 Annual General Meeting to Order.
2. Welcome and Introduction: On behalf of the Board I extend a welcome to all of you and thank you for taking an interest in the workings of your Unit Board.

At this time I would like to introduce the 2015 / 2016 Board of Directors who I have had the pleasure of working with this past year.

Vice-President	John Sharpe
Secretary	Judy Madge
Treasurer	Larry Fenton
Membership	Judy Gartaganis
Tournament Coordinator	Dorothy Mersereau
Future Masters	Marcel Claeys
Special Events	Ken Anderson
Information Officer	Brian Johns

As happens every year there are some Board members who are stepping down. Treasurer Larry Fenton, Special Events Ken Anderson and I will be leaving the Board.

3. Confirmation of Quorum: According to our Bylaws - 30 members constitute a Quorum and I therefore declare we have a Quorum.
4. Approval of Agenda: On your tables is the Agenda for today. Can I get a motion from the floor to approve the Agenda? - Seconded? - All in favor? - Carried

5. Approval of the minutes from 2015 AGM: A copy of the 2015 minutes is at each table. Can I get a motion from the floor to approve these minutes? Who will second? All in favour? Carried.

6. 2014 President's Message

I just want to recap the workings of the Board this past year.

We held a very successful Regional Tournament this past year and thanks go to a very hardworking committee.

We completed Job Descriptions for our Associate members in October.

We sponsored two Boot Camps (one in November and one in April), both hosted by Nancy Klym and Bev Mason. We had 40 participants in each Boot Camp and received great feedback.

A new telephone directory was published in November.

We held a Recorder Session in between sessions at the January Sectional.

We sponsored a Director's Course January 22<sup>nd</sup> to the 24<sup>th</sup>, hosted by Crystal and Doug Mann. We had 12 participants in the course, four from out of town. I am happy to say all 12 passed the course.

We held our annual Rookie Master Swiss Teams Event on February 6<sup>th</sup> with 28 tables of Rookies and Masters attending.

On April 2<sup>nd</sup> we held a very successful surprise Tribute to our Director Steve Bates.

And special thanks to Nick & Judy Gartaganis for publishing the Kibitizer in November and April.

The Board would like to thank all who contacted us over the course of the past year with their comments/suggestions. Member feedback is an ongoing help to the Board. Please keep reading the Board meeting minutes that are posted on the unit

website. Thank you for your trust and support. The Board is trying to represent you and your interests and that only happens through dialogue.

We are very fortunate to have a group of volunteers who served this year as Associate Board Members.

- Supporting the Treasurer were Asset Managers - Steve Lawrence and Barbara Webster along with Auditor Doug Mann.
- Supporting the Tournament Coordinator was Associate - Tracy Horan, Partnership Desk Associate - Marcia Andreychuk; Trailer Hauling Associates Jim Griffeth and Rod Hilderman, and Caddy Master Associate - Janice Eliasson.
- Supporting the Membership Chair were New Member Liaisons - Bob & Shirley McLeod and Notices Associate - Crystal Mann.
- Supporting the Special Events Chair was Gail Bews.
- Supporting the Future Masters Chair were Mentorship Associates - Nancy Stewart and Janet Sharpe.
- Supporting the Unit Board as a whole was Webmaster - David Swadron; Recorder - Frank Ayer; Conduct & Ethics Associate - Doug Mann; Photographer - Susan Julius; Trophy Associate - Janet Galbraith; Unit Journalist - John Hinde; Cards and Best Wishes Associate - Doris Fishman; and Unit Game Sanction Associate - Jean Ward.
- The District 18 Calgary Representative - Marilyn Swadron.

On behalf of the Board, my thanks to each and every one of you. We honestly couldn't manage without you.

By the way, if you were counting the names while I was talking, you would have realized we have 22 Associate Members.

Also, on behalf of the Board, I thank every club owner, manager, director and teacher who keep bridge thriving in Calgary.

May I have a motion from the floor to include the Presidents message in the minutes of this meeting? Seconder? All in favour? Carried.

#### 7. Treasurers report: Larry Fenton

Can I get a motion from the floor to accept the Treasurers report? Can I get a Seconder? All in favor? Carried

8. Appointment of Auditor: Doug Mann has indicated that he would be the Auditor for the coming year.

Now we will move on to the Presentations and awards (Judy Gartaganis)

9. Presentations: Ace of Clubs:

*0 to 5 Helen Shanbrom Ace of Clubs Masterpoint Race - Raymond M. Dickinson*  
*5 to 20 Helen Shanbrom Ace of Clubs Masterpoint Race - Shelley Mardiros*  
*20 to 50 Helen Shanbrom Ace of Clubs Masterpoint Race - Dennis Ooms*  
*50 to 100 Helen Shanbrom Ace of Clubs Masterpoint Race - Dr. Richard Bickley*  
*100 to 200 Helen Shanbrom Ace of Clubs Masterpoint Race - Claire Strachan*  
*200 to 300 Helen Shanbrom Ace of Clubs Masterpoint Race - Peter Segers*  
*300 to 500 Helen Shanbrom Ace of Clubs Masterpoint Race - Dale Bercov*  
*500 to 1000 Helen Shanbrom Ace of Clubs Masterpoint Race - Eileen Grady*  
*1000 to 2500 Helen Shanbrom Ace of Clubs Masterpoint Race - Dave Adelman*  
*2500 to 5000 Helen Shanbrom Ace of Clubs Masterpoint Race - Abdul Fakir*  
*5000 to 7500 Helen Shanbrom Ace of Clubs Masterpoint Race - Dann Kramer*  
*7500 to 10,000 Helen Shanbrom Ace of Clubs Masterpoint Race - Steven Lawrence*  
*Over 10,000 Helen Shanbrom Ace of Clubs Masterpoint Race - Nick Gartaganis*

Presentations Mini- McKenney Awards:

*0 to 5 Mini-McKenney Masterpoint Race - Raymond Dickinson*  
*5 to 20 Mini-McKenney Masterpoint Race - Shelley Mardiros*  
*20 to 50 Mini-McKenney Masterpoint Race - Dennis Ooms*  
*50 to 100 Mini-McKenney Masterpoint Race - Richard Bickley*  
*100 to 200 Mini-McKenney Masterpoint Race - Mike Blancher*  
*200 to 300 Mini-McKenney Masterpoint Race - Peter Segers*  
*300 to 500 Mini-McKenney Masterpoint Race - Dorothy Mersereau*  
*500 to 1000 Mini-McKenney Masterpoint Race - Helen Dillen*  
*1000 to 2500 Mini-McKenney Masterpoint Race - Dave Adelman*  
*2500 to 5000 Mini-McKenney Masterpoint Race - Abdul Fakir*  
*5000 to 7500 Mini-McKenney Masterpoint Race - Gordon Campbell*

*7500 to 10,000 Mini-McKenney Masterpoint Race - Steven Lawrence*  
*Over 10,000 Mini-McKenney Masterpoint Race - Nick Gartaganis*

**10. Election of Directors:**

Unit 390 members who have agreed to stand for Board of Director positions are

John Sharpe  
 Judy Madge  
 Judy Gartaganis  
 Brian Johns  
 Dorothy Mersereau  
 Marcel Claeys  
 Ed Lamb  
 Devra Drysdale  
 Tracy Horan

At this time I ask for nominations or volunteers from the floor.

Can I get a motion from the floor to accept the slate of Director's? *Secunder - Approved - Carried.*

**11. Questions to the floor:**

First - Just before I open the meeting to the floor I would like to ask if there are things you would like to see the Unit possibly initiate in the coming year.

Second - Unfortunately we are losing our present Webmaster Dave Swadron. If anyone is interested and has the knowledge to create a website, or knows of someone who would be interested, we would appreciate being advised.

**12. Questions from the floor:**

**13. Adjournment: Can I get someone to move adjournment of this meeting. *Secunder - All in favor.***

I adjourn this meeting.

## *Addendum to the Minutes #2: Treasurer's Report*

The Unit's financial transactions for Fiscal Year ending March 31, 2016 were tracked against a surplus budget with final numbers reflecting a surplus of \$4,023. This outcome resulted from a combination of positive and negative items.

Noteworthy are increases in revenues from:

- sectional tournaments, up by \$1,620
- membership rebates, up by \$822 due to USD exchange rate
- trailer and equipment rentals, up by \$597 from 2015 Calgary Regional

Offsetting expenses included:

- additional travel subsidies for GNT's,
- unbudgeted Special Events such as the Boot Camp # 1 and the Director's Course (both partially subsidized by the Unit)
- recent Tribute for our Tournament Director Steve Bates

Members Equity increased to \$36,506 – reflecting the addition of \$4,023 net profit earned by Unit during past fiscal year.

Approximately 85% of our money is held in Term Deposit accounts with varying maturity dates and interest rates. Our strategy is to hold between \$5,000 and \$10,000 in our operating account.

A budget for the current fiscal year has been provided with this financial report. No major new equipment is anticipated with a budget deficit of about \$4,300 currently forecast. A corresponding reduction in Member's Equity is expected.

The Association owns a trailer, bidding boxes, tables, boards with cards, Bridgemate units and a board duplicator. These items are not capitalized on our Balance sheet.

Larry Fenton  
Treasurer  
Calgary Duplicate Bridge Association  
ACBL Unit 390

**Calgary Duplicate Bridge Association**  
**Unit 390**  
**Profit & Loss**  
**April 2015 - March 2016**

<b>Receipts</b>	Mar 31 <u>2016</u>	Mar 31 <u>2015</u>
Sectionals ( <i>see Schedule</i> )	3020	4259
ACBL Rebate	4422	3640
Equipment Rental	2197	498
Bridgemate Lease payments	1071	0
Board Duplicator revenue	1067	0
Return of Advance to '15 Regional	6000	0
Donation to CBF Returned	0	2000
Interest Income	10	824
Other	0	500
	<u>17,787</u>	<u>11,721</u>
 <b>Disbursements</b>		
Trailer & Equipment	649	711
New & Replacemt Equip	-291	9731
90+ Club	522	803
Office & General	1594	917
Travel Subsidies	1300	200
Meetings & Hospitality	2486	2288
Trophies	242	231
Donation to '15 Clgry Regional	1000	-
Advance to '15 Clgry Regional	0	6000
Special Events	4645	2375
New Member & Mentorship	1617	1351
	<u>13,764</u>	<u>24,607</u>
 <b>Increase (Decrease) in Members' Equity</b>	 <u>4,023</u>	 <u>-12,886</u>

**Calgary Duplicate Bridge Association  
ACBL Unit 390  
Balance Sheet  
March 31, 2016**

<b>ASSETS</b>	<b>Mar 31 <u>2016</u></b>	<b>Mar 31 <u>2015</u></b>
TD Bank	6,238	6,299
Term Deposits	36,195	26,184
Accounts Receivable	-	-
	<u>42,433</u>	<u>32,483</u>
 <b>LIABILITIES &amp; MEMBERS EQUITY</b>		
Accounts Payable	-	-
Funds held in trust*	1,643	-
BridgeMate Leases - Deferred Revenue	4,284	-
Members Equity	<u>36,506</u>	<u>32,483</u>

\* = Funds "in trust" for 2018 Regional

**Calgary Duplicate Bridge Association  
ACBL Unit 390  
Statement of Members' Equity  
March 31, 2016**

	<b>Mar 31 2016</b>	<b>Mar 31 2015</b>	<b>Mar 31 2014</b>
Opening Balance	32,483	45,553	30,287
Adjustments*	0	-184	14,338
Increase (decrease**) for the year	4,023	-12,866	928
	<u>36,506</u>	<u>32,483</u>	<u>45,553</u>

2014 Adjustment\* relects JE to transfer \$ previously shown as "held in Trust" for  
Calgary sponsored regional events  
2015 Adjustment\* - to balance  
2015 Decrease\*\* includes the \$6,000 advanced to  
Regional Planning Committee plus equipment purchases  
2016 Increase includes the net \$5,000 repayment from Regional Committee

## Schedule of Sectionals - Year Ended March 31, 2016

	Sectional #1 Sept 2015	Sectional #2 Nov 2015	Sectional #3 Jan 2016	Sectional #4 Mar 2016	March-16 TOTAL	March-15 TOTAL
Gross Tournament Fees Collected	9431	8923	9890	10465	38709	35936
Directors Deductions	-5107	-6237	-6664	-7421	-25429	-24209
Deposit to Unit	4324	2686	3226	3044	13280	11727
Coffee Money	47	5	55	39	146	496
Expenses paid by Unit	-3005	-2380	-2414	-2607	-10406	-8532
Net Sectional Funds to Unit	1366	311	867	476	3020	3691
FREE PLAYS	10	2	2	16	30	25
TABLE COUNT	236.5	225.5	254.5	265	981.5	1003

<u>Calgary Duplicate Bridge Association - Unit 390</u>				
<u>INCOME:</u>	<u>Budget for 2015 -16</u>		<u>ACTUAL</u>	<u>Budget for 2016 -17</u>
	<i>April 1 - March 31</i>		<i>to March 31/16</i>	<i>April 1 - March 31</i>
INTEREST INCOME	500		10	50
DONATIONS	0		0	246
MEMBERSHIP REBATES	3600		4422	4000
BRIDGEMATE LEASE PAYMENTS	1080		1071	1071 <i>On 5-year renewal</i>
BOARD DUPLICATOR REVENUE	750		1067	1000
2015 REGIONAL ADVANCE - Repayment	6000		6000	0
SECTIONAL INC/EXP		<i>Net Profit:</i>	<i>Net Profit:</i>	<i>Net Profit:</i>
September Income	4000		4436	4000
September Expense	-3200	800	-3070	1366
November Income	3000		2691	3000
November Expense	-2900	100	-2380	311
January Income	3300		3281	3200
January Expense	-2900	400	-2414	867
March Income	3000		3084	3000
March Expense	-2900	100	-2608	476
<i>Sectional Sub-totals-&gt;</i>		1400	3020	1860
<b>INCOME TOTAL</b>	<b>13,330</b>		<b>15,590</b>	<b>8,227</b>
<b>EXPENSES:</b>				
TRAILER RENTAL				
Trailer/Table Rental Income	2000		2397	1000 <i>from Lethbridge Reg.</i>
Trailer Haulage	-400		-200	-200
Trailer & Equipment Maintce	-200		-649	-500
AGM				
Administrative	-275		-170	-250
Meeting Expenses	-2000		-2136	-2400
SPECIAL EVENTS				
Unit Sponsored Luncheon	0		0	0
S. Bates Recognition	0		-1500	0
Rookie Master Team Game	-900		-736	-900
GNT	-300		-210	-300 <i>Venue for Dist Finals</i>
Boot Camp	0		-1056	-3000 <i>2-3 planned as per John S.</i>
Directors Course	0		-1143	0
NEW MEMBERS/MENTORING	-2000		-1617	-1800
HOSPITALITY	-200		-180 <i>Incl Erin Berry Tab fees</i>	-200
90+ CLUB				
Birthday Acknowledgements	-250		0	-400 <i>Includes \$300 for Win's 100th</i>
"Play Frees" for 95+	-800		-522	-300
OFFICE				
Website	-300		-483	0 <i>Two year renewal</i>
Notices	-500		-445	-500
Administrative	-500		-351	-400
Phonebook	-500		-315	-500
Kibitzer	0		0	0
Donations to CBF's CNTC	0		0	0
BridgeMate Repairs/Rent Refunds	-200		0	-200
Donation to Calgary 2015 Regional	-1000		-1000	0
EQUIPMENT - NEW & REPLACEMENT	-500		291 <i>Made \$ - sales of surplus</i>	-500
TRAVEL SUBSIDIES				
GNT	-200		-1000	-500
NAOP	-500		-300	-300
Worlds	0		0	0
TROPHIES	-500		-242	-400
<b>EXPENSES TOTAL</b>	<b>-10,025</b>		<b>-11,567</b>	<b>-12,550</b>
<b>NET INCOME/LOSS (-)</b>	<b>3,305</b>		<b>4,023</b>	<b>-4,323</b>