

# Minutes

**Calgary Duplicate Bridge Association**  
**ACBL Unit 390 – Annual General Meeting**  
**June 2, 2019 11:30 a.m.**  
**Haysboro Community Centre, Calgary**

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## **Welcome and Introduction**

John Sharpe, President, called the meeting to order at 12:02 p.m. He welcomed the attendees, introduced the members of the 2018-19 Board and thanked them. He also thanked retiring Board member, Judy Madge

## **Confirmation of Quorum**

A quorum of thirty was required and over eighty members were in attendance.

## **Approval of Agenda**

Martin McDonald noted that item 9 on the agenda, “Election of Officers” should be amended to “Election of Directors”, in keeping with the Bylaw amendments of 2018. Martin then moved and Ken Anderson seconded that the agenda be accepted as amended. Carried.

## **Approval of Minutes of 2018 AGM**

Pauline Mathezer moved and David Hansen seconded that the minutes be approved as presented. Carried.

## **President’s Report**

John presented his report outlining the activities of the Unit this past year. Ken Anderson moved and Elaine Stewart seconded that the President’s message be accepted. Carried. The report is appended.

## **Treasurer’s Report**

Ed Lamb, treasurer, presented the financial statements for 2018-19 and the budget for the coming year. Keith Falkenberg pointed out a few technical errors in the auditor’s letter. Jim Murphy moved and Tom Nault seconded that the report be accepted as read. Carried. The report is appended to these minutes.

## **Appointment of Auditors for 2019 – 2020**

Doug Mann has indicated that he will continue to be the auditor for Unit 390 for the next fiscal year.

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## **Election of Directors**

Directors who are continuing in their positions include John Sharpe, Lyman Warner, Delores Hedley, Ed Lamb, Judith Gartaganis, Jo Peterson, Marvis Olson, Susan Korba, and Myron Achtman.

The following members are standing for re-election: Caroleigh Houghton and Carrie Stockman. Olga Williams is standing for the open position. There were no new nominations from the floor. Elsie Johnson moved and Andrew Serafini seconded that the nominations be closed and the nominees be elected by acclamation. Carried.

## **Presentation of Ace of Clubs, Mini McKenney Awards, and other Special Presentations**

After briefly reviewing the parameters of the awards, Judith Gartaganis announced the winners' names and John Sharpe presented the Certificates and the Medallions to those attending. Photos of the winners were captured for the website.

***Ace of Clubs*** - A list of winners is attached.

***Mini McKenney*** - A list of winners is attached.

***Special Presentations*** – none

## **Questions from the Floor**

Jane Lamont shared her success with the development of the Okotoks club. In order to keep it running when Jane is away during the winter, she is looking for someone to direct the game through the winter months. Anyone interested please contact Jane.

Jacqui Chin asked that members be encouraged to bring their own cups to the clubs in order to avoid using styrofoam.

## **Termination**

Martin McDonald moved and Ken Anderson seconded that the meeting be terminated at 12:23 p.m. Carried.

## *Addendum to the Minutes: President's Message*

### **Unit 390 President's Annual Report - 2019**

The Unit membership reached a milestone this year reaching 1000 for the first time. That was achieved in December 2018. As of our year end 31<sup>st</sup> March the membership was 1006, compared with 949 one year ago. This 6% increase should be compared with the overall performance of the ACBL, which had a 1.23% decrease in membership. I attribute our Units performance to the work of the many bridge teachers in Calgary who are providing tuition to all levels of player and at times suitable for everyone. Thanks to them all.

District 18 was the highest performing District in terms of membership increase over the past year at 1.34%. Only four of the 25 districts had a membership increase. District 18 membership increase was almost entirely attributed to Unit 390, which has 25% of the membership of the District. Of the 22 Units in District 18 exactly half increased membership and half did not.

Another interesting statistic is that the average age of Unit 390 at 69.17 is the 14<sup>th</sup> lowest in the ACBL, which has 280 units. The ACBL average age is 72.5 so relatively speaking we are just youngsters. This brings me to the bridge in schools program, which is our attempt to reduce that average age substantially. Myron Achtman started this program last year with one school and in September 2018 it increased to three. An additional two schools started in January 2019 bringing the total to five. All five schools participated in an end of year tournament at Nellie McClung School with 16 tables in play. The media were there in force and so the program achieved wide publicity. One consequence of this may be that several more schools will be interested in joining this September. That is very encouraging, but in order to accommodate any increase more teachers and mentors will be required. If you are interested please contact Myron. I wish to thank all the teachers and mentors who made the 2018-2019 program successful.

The number of tables at the sectionals increased from 1149 to 1178.5, or 2.6%. The service provided by the Clarion has dropped recently for some unknown reason. It is to be hoped that it will improve for the next sectional in September. The Unit would like to move to a brighter, larger venue but has been unsuccessful in finding one within our budget limitations. Sectionals do not result in many room bookings for the hotel and so understandably they are not viewed favorably from their perspective. If anyone knows of any opportunities for a new venue please let any board member know about it. Thanks to the tournament organisers, Carrie Stockman and Jo Peterson and the host of volunteers.

Two events targeted at newer player were held during the year. The first was another one day 299er sectional held on November 10<sup>th</sup> with 33 tables. This event also included a supervised bid and play enjoyed by nine participants. The second was the Rookie/Master Swiss teams' event held on March 2<sup>nd</sup> with 24 tables. Fortunately the weather cooperated this year and it was able to be held as planned. I am sure that these events contribute to the enjoyment of the game by the newer players. Special thanks are due to Susan Korba, Delores Hedley, Marvis Olson and Judy Gartaganis for being the main organisers of these events, but I also wish to thank the masters who assisted and contributed to the chili and desserts at the Rookie/Master.

Members from Unit 390 figured prominently at the Recent Canadian Bridge Championships in Burnaby. In the CNTC-A there were five teams out of 17 which included at least one member from Unit 390. In both the CNTC-B and CNTC-C there were three teams comprising entirely of Unit 390 members. The B

event had 11 teams and the C event 13 teams. That means that teams from Unit 390 represented over 25% of the total. Unfortunately the results were disappointing. The best result was the Gartaganis team, who were beaten in the final of the A event. Next year the masterpoint range for the CNTC-B has been changed from 1000-2500 to 1000-3500 and the duration of the whole event has been increased to 12 days from 9. This is to enable you to participate in the CNTC\_A, B or C event and the CWTC or the CSTC. If you are interested I have a copy of the new schedule.

Unit 390 was even more prominent in the District GNT finals. A team from Calgary will represent the District in the Open, B and C events. It has to be admitted that in the Open and C events all the teams were from Calgary so we could hardly lose. However, this only goes further to emphasize the dominance of Unit 390 in District 18. Congratulations to teams Gartaganis, Mann and Serafini who were the winners in the Open, B and C events. Best wishes for the finals in Las Vegas and don't forget to apply for the travel subsidy. The Ace of Clubs and Mini-McKenney awards for the Unit will be handed out later in this meeting. However, I wish to recognize players who achieved success at the District and National levels. In the Mini-Richmond, which is a Canada wide event, John Prance was the winner in the 5-20 point category. In the District 18 Mini-McKenney David Ho won the 20-50 category, Robert Stothers the 50-100 category and Michael Serafini the 100-200 category. Congratulations to them all.

Finally I wish to thank all the Unit Associates, club managers, directors and teachers without whom the Unit could not function successfully. Over the past year there have been two changes. Notices have been taken over by Terri Bedard and Chris Wuerscher has taken over the recorder position. Thanks to Judy Gartaganis and Frank Ayer the previous holders of these positions. This concludes the report.

John Sharpe, President ACBL Unit 390

***Addendum #2 to the Minutes: Award Winners*****Presentations: 2018 Ace of Clubs Certificates**

0 to 5 Helen Shanbrom Ace of Clubs Masterpoint Race - Craig Bowyer  
5 to 20 Helen Shanbrom Ace of Clubs Masterpoint Race - John Prance  
20 to 50 Helen Shanbrom Ace of Clubs Masterpoint Race - David Ho  
50 to 100 Helen Shanbrom Ace of Clubs Masterpoint Race - Robert Stothers  
100 to 200 Helen Shanbrom Ace of Clubs Masterpoint Race - Bob Gagnon  
200 to 300 Helen Shanbrom Ace of Clubs Masterpoint Race - Jay Newington  
300 to 500 Helen Shanbrom Ace of Clubs Masterpoint Race - Dennis Ooms  
500 to 1000 Helen Shanbrom Ace of Clubs Masterpoint Race - Elizabeth Sprague  
1000 to 1500 Helen Shanbrom Ace of Clubs Masterpoint Race - Mark Manzer  
1500 to 2500 Helen Shanbrom Ace of Clubs Masterpoint Race - Jean Ward  
2500 to 3500 Helen Shanbrom Ace of Clubs Masterpoint Race - Maged Wafa  
3500 to 5000 Helen Shanbrom Ace of Clubs Masterpoint Race - Elaine Stewart  
5000 to 7500 Helen Shanbrom Ace of Clubs Masterpoint Race - Abdul Fakih  
7500 to 10,000 Helen Shanbrom Ace of Clubs Masterpoint Race - Steven Lawrence  
Over 10,000 Helen Shanbrom Ace of Clubs Masterpoint Race - Gerry Marshall

**Presentations: 2018 Mini-McKenney Awards**

0 to 5 Mini-McKenney Masterpoint Race - Runan Du  
5 to 20 Mini-McKenney Masterpoint Race - John Prance  
20 to 50 Mini-McKenney Masterpoint Race - David Ho  
50 to 100 Mini-McKenney Masterpoint Race - Robert Stothers  
100 to 200 Mini-McKenney Masterpoint Race - Michael Serafini  
200 to 300 Mini-McKenney Masterpoint Race - Richard Piette

300 to 500 Mini-McKenney Masterpoint Race - Mary Anne Crookes

500 to 1000 Mini-McKenney Masterpoint Race - Rick Boyd

1000 to 1500 Mini-McKenney Masterpoint Race - Jim Murphy

1500 to 2500 Mini-McKenney Masterpoint Race - Helen Dillen

2500 to 3500 Mini-McKenney Masterpoint Race - Jadwiga Polujan

3500 to 5000 Mini-McKenney Masterpoint Race - Janet Galbraith

5000 to 7500 Mini-McKenney Masterpoint Race - Daniel Bertrand

7500 to 10,000 Mini-McKenney Masterpoint Race - Steven Lawrence

Over 10,000 Mini-McKenney Masterpoint Race - Gerry Marshall

*Addendum #3 to the Minutes: Treasurer's Report*

CALGARY DUPLICATE BRIDGE ASSOCIATION ACBL UNIT 390

TREASURER'S REPORT

MARCH 31, 2019

The Unit's financial transactions for the year ending March 31, 2019 generated an operating surplus of \$2,890. This outcome resulted from a combination of positive and negative items.

Noteworthy are the decreased revenues of \$2,435 from the Sectional Tournaments held in the year. The Unit generated \$6,429 from three Sectionals held in fiscal year 2019 compared to \$8,864 from four Sectionals held in fiscal year 2018. In total, Unit revenues from all sources in 2018-2019 were up by \$890 or 5% compared to 2017-2018.

Total expenses of the Unit in fiscal 2019 were \$15,571 a decrease of \$1,262 or 7.5% compared to fiscal 2018. Reduced expenditures in fiscal 2019 compared to 2018 were mainly in the areas of Unit Meetings (down by \$1,857) and office expenses (down by \$954). These cost savings were offset by unbudgeted expenses of \$3,053 for new bidding boxes for our tournaments and \$728 for the newly developed Bridge-in-Schools program.

All other items in the Statement of Operations were in line with the amounts budgeted. Members' Equity rose to \$43,102 as at March 31, 2019.

The budget for 2019-2020 was approved by the Board of Directors at the April 23, 2019 board meeting.

The Unit owns a trailer, bidding boxes, tables, boards with cards, Bridgemate terminals and a board duplicator. These items were expensed when purchased and are not capitalized on our Balance Sheet.



Ed Lamb

Unit 390 Treasurer, Calgary Duplicate Bridge Association

## CALGARY DUPLICATE BRIDGE ASSOCIATION UNIT 390

## STATEMENT OF OPERATIONS AND NET ASSETS

FOR THE YEAR ENDED MARCH 31

|                                     | 2018             | 2017             |
|-------------------------------------|------------------|------------------|
| <b>REVENUE</b>                      |                  |                  |
| Sectionals (see schedule)           | \$ 8,864         | \$ 4,772         |
| ACBL rebates                        | 4,712            | 4,235            |
| Board duplicator revenue            | 1,495            | 800              |
| Bridgemate lease payments           | 1,071            | 1,239            |
| Equipment rental                    | 800              | 4,276            |
| Interest income                     | <u>629</u>       | <u>-</u>         |
|                                     | 17,571           | 15,322           |
| <b>EXPENSES</b>                     |                  |                  |
| Special events                      | 3,731            | 2,696            |
| Meetings and hospitality            | 3,468            | 1,420            |
| Office and general                  | 3,125            | 1,639            |
| Travel subsidies                    | 1,700            | 1,000            |
| New members & mentorship            | 1,552            | 1,124            |
| New and replacement equipment       | 1,365            | 2,778            |
| Free plays                          | 728              | 157              |
| Trailer and equipment               | 614              | 744              |
| 90+ club                            | 210              | 216              |
| Trophies                            | <u>340</u>       | <u>180</u>       |
|                                     | 16,833           | 11,954           |
| Excess of revenues over expenses    | 738              | 3,368            |
| NET ASSETS - Beginning of the year  | 39,474           | 36,106           |
| <b>NET ASSETS - End of the year</b> | <b>\$ 40,212</b> | <b>\$ 39,474</b> |



CALGARY DUPLICATE BRIDGE ASSOCIATION UNIT 390  
STATEMENT OF FINANCIAL POSITION AS AT MARCH 31

|   | 2018             | 2017             |
|---|------------------|------------------|
| <b>ASSETS</b>                           |                  |                  |
| <b>CURRENT</b>                          |                  |                  |
| Cash                                    | \$ 18,019        | \$ 18,601        |
| Term deposits                           | <u>31,417</u>    | <u>25,729</u>    |
|   | \$ 49,436        | \$ 44,330        |
| <b>LIABILITIES</b>                      |                  |                  |
| <b>CURRENT</b>                          |                  |                  |
| Accounts payable                        | \$ 5,439         | \$ -             |
| Deferred revenue                        | 2,142            | 3,213            |
| Funds held in trust                     | <u>1,643</u>     | <u>1,643</u>     |
|   | 9,224            | 4,856            |
| <b>NET ASSETS</b>                       |                  |                  |
| Members' equity                         | 40,212           | 39,474           |
| <b>TOTAL LIABILITIES AND NET ASSETS</b> | <b>\$ 49,436</b> | <b>\$ 44,330</b> |

**Sectional Revenues and Expenses - Fiscal Year Ended March 31, 2018**

|  | Sectional #1<br>Sept 2017 | Sectional #2<br>Nov 2017 | Sectional #3<br>Jan 2018 | Sectional #4<br>March 2018 | 2017-2018<br>TOTAL | 2016-2017<br>TOTAL |
|--|---------------------------|--------------------------|--------------------------|----------------------------|--------------------|--------------------|
| Gross Tournament Fees Collected        | \$ 13,057                 | \$ 12,257                | \$ 12,403                | \$ 12,364                  | \$ 50,081          | \$ 43,589          |
| Director's Deductions                  | (6,655)                   | (6,794)                  | (5,953)                  | (6,415)                    | (25,817)           | (27,921)           |
| Deposit to Unit                        | 6,402                     | 5,463                    | 6,450                    | 5,949                      | 24,264             | 15,668             |
| Expenses Paid by Unit                  | (3,859)                   | (4,057)                  | (3,807)                  | (3,677)                    | (15,400)           | (10,896)           |
| <b>Net Sectional Funds to the Unit</b> | <b>\$ 2,543</b>           | <b>\$ 1,406</b>          | <b>\$ 2,643</b>          | <b>\$ 2,272</b>            | <b>\$ 8,864</b>    | <b>\$ 4,772</b>    |
| Table Count                            | 296.0                     | 290.5                    | 276.5                    | 287.0                      | 1,150.0            | 1,061.0            |

**Doug Mann, CA**  
134 Shawnee Rise SW  
Calgary Alberta T2Y 2S4

**To the Members of the Calgary Duplicate Bridge Association, ACBL Unit 390**

**At the request of the Board of Directors of the Calgary Duplicate Bridge Association (the "Unit"), I have reviewed the Unit's Statement of Financial Position as at March 31,2019 and the Statement of Operations and Net Assets for the year then ended.**

**These financial statements are the responsibility of the Board of Directors. My responsibility is to ensure that the financial statements are presented in accordance with Generally Accepted Accounting Principles for non-profit organizations and are not materially misstated, To that end, I:**

- 1) Reviewed a selection of bank statements and related bank reconciliations;**
- 2) Reviewed a selection of Sectional tournament revenue statements and agreed the related receipts and disbursements to the bank statements**
- 3) Reviewed a selection of other disbursements for supporting documentation and approvals**

**Based on these procedures I believe that, with the exception of the failure to capitalize and amortize certain fixed assets as noted in the Treasurer's report, these financial statements are fairly stated in accordance with Generally Accepted Accounting Principles for non-profit organizations.**



**Doug Mann, CA**

**Calgary Alberta  
May 26, 2019**



# Calgary Bridge Unit 390

## The Calgary Duplicate Bridge Association Unit 390 2019 Annual General Meeting

### Agenda

1. Call to Order
2. Welcome and Introduction
3. Confirmation of Quorum
4. Approval of Agenda
5. Approval of Minutes from 2018 AGM
6. President's Report
7. Treasurer's Report - Approval of Financial Statements
8. Appointment of Auditor
9. Election of Directors
10. Presentation of Ace of Clubs and Mini-McKenney Awards
11. Questions from the floor
12. Termination